

# A. FIMS Data Dictionary

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## Overview

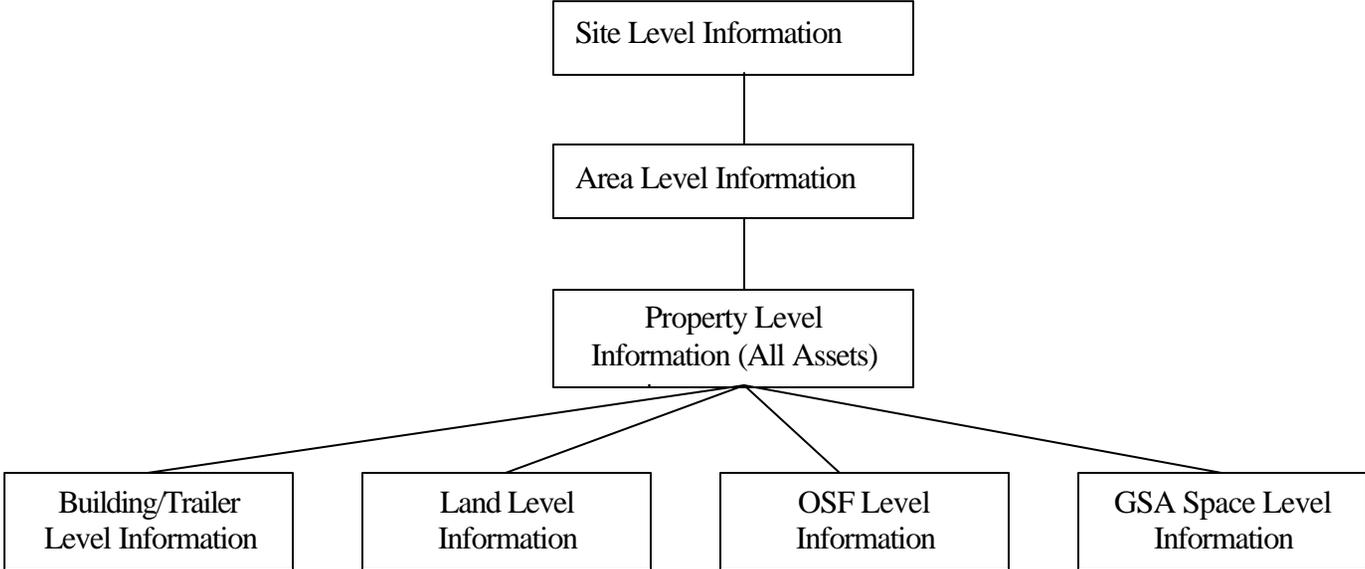
The FIMS Data Dictionary contains descriptions of all data elements in FIMS. It also identifies the Headquarters program sponsor for each data element. As an additional aid to data entry personnel, this dictionary identifies the data entry window that contains the data element. Some possible data sources are also provided after each description to assist in determining where to obtain the information.

Under the Element and Window Name column, the update frequency is provided. The three designations used are Static, As Needed, and Annual Update. Static data elements are those that are input once and basically never change. As Needed data elements are those that may require updates on a periodic basis. Data elements with a designation of Annual Updates are those that must be updated on a yearly basis to satisfy various Departmental requirements.

The FIMS Data Dictionary is presented in alphabetical order by the data entry field names found in the FIMS application.

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# FIMS Data Hierarchy



# FIMS Data Dictionary

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<b>Acquisition Method Code</b> Required for DOE Owned and DOE Ingrant Land	PLND_ACQ_METHOD_CODE ACMD_ACQ_METHOD_CODE <i>Land Info, Lookup table</i>  UPDATE FREQUENCY: Static	CHAR(2) ME	Code that indicates how the land was acquired. <i>(Real Estate Rep, Procurement, Area office)</i>
Acquisition Method Description – Long	ACMD_ACQ_LONG_DESC <i>Lookup Table</i>	CHAR(50)	Long description of the acquisition method code.
Acquisition Method Description – Short	ACMD_ACQ_SHORT_DESC <i>Lookup Table</i>	CHAR(15)	Abbreviated description of the acquisition method code.
<b>Adjustment Cost</b> Required for DOE Owned, DOE Leased, and Contractor Leased Buildings, OSF, and Trailers	CAPI_IMPROV_COST <i>Cap Adjust</i>  UPDATE FREQUENCY: Annual Update	NUM(14,2) ME	Cost of the capital adjustment/improvement. <i>(Finance/Accounting)</i>
<b>Adjustment Date</b> Required for DOE Owned, DOE Leased, and Contractor Leased Buildings, OSF, and Trailers	CAPI_IMPROV_DATE <i>Cap Adjust</i>  UPDATE FREQUENCY: Annual Update	DATE ME	Date the capital adjustment/improvement was made. <i>(Finance/Accounting)</i>
<b>Adjustment Description</b> Required for DOE Owned, DOE Leased, and Contractor Leased Buildings, OSF, and Trailers	CAPI_IMPROV_DESC <i>Cap Adjust</i>  UPDATE FREQUENCY: Annual Update	CHAR(50) ME	Description of the capital adjustment/improvement. <i>(Finance/Accounting)</i>
Adjustment Sequence Number	CAPI_IMPROV_SEQ_NO <i>System Generated</i>	NUM(3)	Computer generated number used to uniquely identify multiple adjustments/improvements made on the same date.
<b>Agreement Number</b>	OUTG_AGREEMENT <i>Outgrant</i>	CHAR(25) ME	Unique number assigned to each Outgrant on a site-by-site basis.

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
	UPDATE FREQUENCY: As Needed		<i>(Real Estate Rep)</i>
<b>Alternate Name</b> Optional	PROP_NAME_ALT <i>Prop Info</i> UPDATE FREQUENCY: Static	CHAR(30) <i>Field</i>	The alternate name assigned to a specific property. For GSA assigned properties, enter the City and State from the GSA rent bill. For OSF's using usage codes 4920, 4921, or 4922, enter the permit number.  <i>(Industrial Engineer or Building Mgr)</i>
<b>Annual Actual Maintenance</b> Required for DOE Owned Buildings, OSF, and 501 asset type Trailers	DEFM_AM <i>Building/Trailer/OSF Maintenance</i>  UPDATE FREQUENCY: Annual Update	NUM(10) <i>CR</i>	Actual costs incurred in the current fiscal year of all maintenance activities for a building, trailer, or OSF (including repairs and those activities accomplished in the current fiscal year that were identified in the previous fiscal year deferred maintenance estimate).  <i>(Federal Maintenance Manager)</i>
<b>Annual Rent</b> Required	LSDT_ANNUAL_RENT <i>Ingrant 1</i>  UPDATE FREQUENCY: Annual Update	NUM(13,2) <i>ME</i>	The current annual rent for a lease.  <i>(Procurement, Real Estate Rep)</i>
<b>Annual Rent - Lab</b> Required	LSDT_RENT_YR_SQFT_LAB <i>Ingrant 2</i>  UPDATE FREQUENCY: As Needed	NUM(9,2) <i>ME</i>	Amount of lab rent (in dollars and cents) per year per square foot.  <i>(Procurement or Real Estate Rep)</i>
<b>Annual Rent – Office</b> Required	LSDT_RENT_YR_SQFT_OFFICE <i>Ingrant 2</i>  UPDATE FREQUENCY: As Needed	NUM(9,2) <i>ME</i>	Amount of office rent (in dollars and cents) per year per square foot.  <i>(Procurement or Real Estate Rep)</i>
<b>Annual Rent – Other</b> Required	LSDT_RENT_YR_SQFT_OTHER <i>Ingrant 2</i>  UPDATE FREQUENCY: As Needed	NUM(9,2) <i>ME</i>	Amount of rent (in dollars and cents) for other than lab and office per year per square foot.  <i>(Procurement or Real Estate Rep)</i>
<b>Annual Required Maintenance</b> Required for DOE Owned Buildings, OSF, and 501 asset type Trailers	DEFM_RM <i>Building/Trailer/OSF Maintenance</i>	NUM(10) <i>CR</i>	Estimates of all costs to perform maintenance activities for a building, trailer, or OSF in the current fiscal year that one would normally expect to be accomplished as determined by engineering/maintenance/life cycle analysis and vendor

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
	UPDATE FREQUENCY: Annual Update		maintenance schedule. Included are preventive maintenance, predictive maintenance, and any other maintenance activity required (such as a roof replacement) for which the current fiscal year is the optimum period of accomplishment. Costs for repairs (corrective maintenance) are generally not known and should not be reported in this category. Do not include maintenance requirements that were identified in the previous fiscal year deferred maintenance estimate (unless you programmed those items to be accomplished in the current fiscal year). <i>(Federal Maintenance Manager)</i>
Area Default	SECR_AREA_DEFAULT <i>User Details</i>	CHAR(3)	Specifies the Area to be active each time the user enters FIMS.
<b>Area Name</b> Required	AREA_NAME <i>Area Info</i>  UPDATE FREQUENCY: Static	CHAR(35) <i>ME</i>	A name that is assigned by the Field Office to identify an administrative subdivision of a Site. <i>(Field/Ops Admin, Plant Engineering)</i>
<b>Area Number</b> Required	AREA_NUMBER PROP_AREA_NUMBER <i>Area Info</i>  UPDATE FREQUENCY: Static	CHAR(3) <i>ME</i>	Three-digit number that identifies an administrative subdivision of a Site. <i>(Field/Ops Admin, Plant Engineering)</i>
Asset Condition Index (ACI)	Report Generated	NUM (4,3) <i>ME</i>	ACI is the Department's corporate performance measure of facility condition. The ACI reflects the outcome of real property maintenance and recapitalization policy, planning, and resource decisions. The goal is for the ACI to approach 1. The index is 1 minus the Facility Condition Index (FCI) (i.e. ratio of the cost of deficiencies of facility assets to the facility's replacement plant value). The cost of deficiencies is the total dollar amount of existing maintenance and repair deficiencies obtained from a condition assessment inspection. Ratings are assigned to ACI range measures. The ACI increases and approaches 1 as the condition of the facilities improve at a site. ACI ratings are based on comprehensive condition assessment

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)												
			<p>surveys of the facilities. ACI ranges and ratings are as follows.</p> <table border="0"> <tr> <td><b>ACI Range</b></td> <td><b>ACI Rating</b></td> </tr> <tr> <td>1.00 &gt;= 0.98</td> <td>Excellent</td> </tr> <tr> <td>0.98 &gt;= 0.95</td> <td>Good</td> </tr> <tr> <td>0.95 &gt;= 0.90</td> <td>Adequate</td> </tr> <tr> <td>0.90 &gt;= 0.75</td> <td>Fair</td> </tr> <tr> <td>0.75 &gt;=</td> <td>Poor</td> </tr> </table>	<b>ACI Range</b>	<b>ACI Rating</b>	1.00 >= 0.98	Excellent	0.98 >= 0.95	Good	0.95 >= 0.90	Adequate	0.90 >= 0.75	Fair	0.75 >=	Poor
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Asset Utilization Index (AUI)	Report Generated	NUM(4,3) <i>ME</i>	<p>AUI is the Department's corporate performance measure of facilities and land holdings utilization. The index reflects the outcome from real property acquisition and disposal policy, planning, and resource decisions. The goal is for the ratio of utilization-justified assets to current real property assets to be 1:1 (i.e. an AUI of 1). The index is the ratio of the area of all utilization-justified space in operating facilities or land holdings (numerator) to all operational and excess facilities or land holdings without a disposition baseline and funding (denominator). Ratings are assigned to AUI range measures. The AUI decreases as the excess and underutilized facilities at a site increase. The AUI increases as the excess facilities are eliminated and consolidation increases the utilization rate of remaining facilities. AUI ranges and ratings are as follows.</p> <table border="0"> <tr> <td><b>AUI Range</b></td> <td><b>AUI Rating</b></td> </tr> <tr> <td>1.00 &gt;= 0.98</td> <td>Excellent</td> </tr> <tr> <td>0.98 &gt;= 0.95</td> <td>Good</td> </tr> <tr> <td>0.95 &gt;= 0.90</td> <td>Adequate</td> </tr> <tr> <td>0.90 &gt;= 0.75</td> <td>Fair</td> </tr> <tr> <td>0.75 &gt;=</td> <td>Poor</td> </tr> </table>	<b>AUI Range</b>	<b>AUI Rating</b>	1.00 >= 0.98	Excellent	0.98 >= 0.95	Good	0.95 >= 0.90	Adequate	0.90 >= 0.75	Fair	0.75 >=	Poor
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<b>Assigned Usable square feet</b> Required for GSA Owned and GSA Leased Buildings	PGSA_ASSIGN_USABLE  <i>GSA Assign</i>	NUM(10) <i>ME</i>	The square feet of floor space actually occupied by the using agency. The assigned usable square feet is shown on the General Services Administration (GSA) rent bill in the Notes section.												

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
	UPDATE FREQUENCY: As Needed		<i>(Real Estate Division of the specific GSA regional office that provided the space)</i>
<b>Building RPV</b> Required for DOE Owned Buildings	PBLD_BUILDING_RPV <i>RPV</i>  UPDATE FREQUENCY: Annual Update	NUM(14,2) <i>ME</i>	<p>HQ (System Generated) – Current cost to replace an existing building with a new building. This value does not include the cost of the underlying land, personal property (furnishings) within the building, site work, D&amp;D cost, demolition, contamination and any production equipment. RPV is dependent on a standardized building model based on RS Means Cost Works square foot building models. The RPV is automatically calculated by FIMS using model square foot cost, gross square footage, a geographic adjuster, and a local site factor. The resulting RPV is intended for macro analysis and not as a substitute for a detailed cost estimate such as a bid price for a particular building. Each site has the option to replace a FIMS system generated RPV with a site derived/engineered value.</p> <p>CONTRACTOR – The site's estimated value for replacing a building. All equipment or fixtures (such as plumbing, electrical, heating, built-in cabinets, and elevators) that are installed in a building in a more or less permanent manner or that are essential to its primary purpose are considered to be part of the building. The estimated value of the land and the value to demolish or decontaminate a building will not be included.</p>
<b>Building Status</b> Required for DOE Owned Buildings Optional for DOE Leased, Contractor Leased and Permits Buildings	PBLD_STATUS <i>Building Info</i>  UPDATE FREQUENCY: As Needed	CHAR(1) <i>SC</i>	<p>Status of the building reflects programmatic intentions as well as the physical/operational status of the building. The selections are as follows:</p> <p>1 - Operating – A facility that is required for DOE's current and ongoing needs and responsibilities.</p> <p>2 - Operational Standby - If there is any future programmatic use of the facility (other than cleanup) expected.</p> <p>3 - Shutdown Pending Transfer - Indicates the facility is to be planned for eventual transfer to another programmatic office or organization.</p>

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			<p>4 - Shutdown Pending D&amp;D - Indicates the facility has been shutdown for the purpose of eventual D&amp;D (regardless of when D&amp;D activities are slated to start). Under this category, the programmatic office or organization responsible for D&amp;D activities would have responsibility for this facility.</p> <p>5 - D&amp;D in Progress - D&amp;D activities are underway. This activity would be identified once funds have been budgeted and approved for expenditure.</p> <p>6 – Operating Pending D&amp;D – Indicates the facility has been transferred to the programmatic office or organization responsible for D&amp;D activities. The facility is being used for site clean up activities.</p> <p>7 – Operating under an Outgrant – A facility being used by another party through means of a lease, easement, license, or permit.</p> <p>8 – Transfer to Another Federal Agency – The facility has been designated for transfer to another federal agency.</p> <p>9 – Sale – Indicates the facility has been sold/transferred (regardless of consideration) to a private business, community, commercial development group or local governmental development authority.</p> <p>A – Demolished – Indicates the facility has been demolished, torn down. This status is to be used for buildings/trailers that no longer physically exists.</p> <p>B – Deactivation – A facility that has completed or is undergoing the process of placing it in a stable and known condition including the removal of hazardous and radioactive materials to ensure adequate protection of the worker, public health and safety, and the environment, thereby limiting the long-term cost of surveillance and maintenance. Actions include the removal of fuel, draining and/or de-energizing nonessential systems, removal of stored radioactive and hazardous materials, and related actions. Deactivation does not include all decontamination necessary for the dismantlement and demolition phase of decommissioning, e.g., removal of contamination</p>

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			<p>remaining in the fixed structures and equipment after deactivation. Not all deactivated facilities will be declared as excess facilities.</p> <p>C – Shutdown Pending Disposal – Indicates the facility has been shutdown and has been identified for eventual disposition. The process to report the facility as excess to the Department’s needs has been either started or completed.</p> <p><i>(ES&amp;H, Building Mgr, Plant Engineering)</i></p>
<p><b>Capitalized Indicator</b> Required for DOE Owned Buildings, OSF, Land, and Trailers</p>	<p>PROP_CAP_IND CAPI_CAP_IND <i>Prop Info</i> <i>Cap Adjust</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(1) <i>ME</i></p>	<p>Indicates (Yes/No) whether an assets initial acquisition cost and/or improvements are capitalized and therefore included in the Management Analysis Reporting System (MARS). Capitalization is the process whereby plant and equipment items, costing at least \$25,000 and having an anticipated service life of at least two years, that are purchased, constructed, or fabricated in-house, including major modifications or improvements to any of these items, are recorded in the MARS system by site accounting/finance. Since FIMS is required to maintain both capitalized and uncapitalized assets, this indicator allows FIMS cost data to be totaled for only capitalized assets and provides an achievable balance and reconciliation between FIMS and MARS cost data.</p>
<p><b>Common Space square feet</b> Required for GSA Owned and GSA Leased Buildings</p>	<p>PGSA_COMMON <i>GSA Assign</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(10) <i>ME</i></p>	<p>The square feet of floor space in the building made up of such items as washrooms, janitorial closets, electrical rooms, telephone rooms, mechanical rooms, elevator lobbies, and public corridors which are available primarily for the use of the tenants. The common space square feet is shown on the General Services Administration (GSA) rent bill in the Notes section.</p> <p><i>(Real Estate Division of the specific GSA regional office that provided the space)</i></p>
<p><b>Congressional District (1-10)</b> Required</p>	<p>SITE_CONGRESS_DIST_1 SITE_CONGRESS_DIST_2 SITE_CONGRESS_DIST_3 SITE_CONGRESS_DIST_4 SITE_CONGRESS_DIST_5</p>	<p>CHAR(2) <i>ME</i></p>	<p>Identifies congressional districts included within the boundary or any portion of the Site.</p> <p><i>(Plant Engineering, Real Estate Rep)</i></p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
	SITE_CONGRESS_DIST_6 SITE_CONGRESS_DIST_7 SITE_CONGRESS_DIST_8 SITE_CONGRESS_DIST_9 SITE_CONGRESS_DIST_10  <i>GSA Report</i>  UPDATE FREQUENCY: Static		
<b>Contract No</b>  Required	LSDT_INGRANT_CONTRACT_NO  <i>Ingrant 1</i>  UPDATE FREQUENCY: As Needed	CHAR(27)  <i>ME</i>	The number that appears on the lease, permit, agreement, etc. for a lease or in-grant property.  <i>(Procurement, Real Estate Rep)</i>
<b>Conventional Facility Indicator</b>  Optional for DOE Owned Buildings and OSF's.	DEFM_CONV_FAC  <i>Building/OSF Maintenance</i>  UPDATE FREQUENCY: Annual Update	NUM (5,4)  <i>SC</i>	Indicates the percentage of a FIMS property that is deemed general purpose/conventional (GP/C). In the event that the property has general purpose/conventional (GP/C) components <b>and</b> programmatic components, enter the percentage of the property's total RPV that is deemed GP/C.  GP/C properties are essentially all properties except those uniquely associated with one program that cannot be easily be re-utilized by other programs when mission work is completed (e.g. accelerator beamline).  <i>(Building or Maintenance Mgr, Plant Facilities Engineering)</i>
<b>Deferred Maintenance Cost</b>  Required for DOE Owned Buildings, OSF, and 501 asset type Trailers	DEFM_DM  <i>Building/Trailer/OSF Maintenance</i>  UPDATE FREQUENCY: Annual Update	NUM(10)  <i>CR</i>	Deferred Maintenance, as defined in the Statement of Federal Financial Accounting Standards No. 6, is "maintenance that was not performed when it should have been or was scheduled to be and which, therefore, is put off or delayed for a future period." For the purpose of reporting deferred maintenance of DOE real property, deferred maintenance is that cost required to restore a facility to its current use as-built condition. Maintenance costs/work <b>do not</b> include the following: <ul style="list-style-type: none"> <li>• Regularly scheduled janitorial work such as cleaning and preserving facilities and equipment.</li> </ul>

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			<ul style="list-style-type: none"> <li>• Work performed in relocating or installing partitions, office furniture, and other associated activities.</li> <li>• Work usually associated with the removal, moving, and placement of equipment.</li> <li>• Work aimed at expanding the capacity of an asset or otherwise upgrading it to serve needs different from or significantly greater than those originally intended.</li> <li>• Improvement work performed directly by in-house workers or in support of construction contractors accomplishing an improvement.</li> <li>• Work performed on special projects not directly in support of maintenance or construction.</li> <li>• Non-maintenance roads and grounds work, such as grass cutting and street sweeping.</li> </ul> <p><i>(Federal Maintenance Manager)</i></p>
Deficiency Description - Long	COND_LONG_DESC <i>Lookup Table</i>	CHAR(50)	Long description of the deficiency system.
Deficiency Description - Short	COND_SHORT_DESC <i>Lookup Table</i>	CHAR(15)	Abbreviated description of the deficiency system.
<b>Deficiency System (1-5)</b> Required for DOE Owned Buildings, OSF, and 501 asset type Trailers	PBLD_DEF1 PBLD_DEF2 PBLD_DEF3 PBLD_DEF4 PBLD_DEF5  POSF_DEF1 POSF_DEF2 POSF_DEF3 POSF_DEF4 POSF_DEF5  <i>Condition, OSF Info</i>  UPDATE FREQUENCY: Annual Update	CHAR(3)  SC	Indicates the deficient subsystems/work breakdown structure for a building, trailer, or OSF. Up to 5 deficiencies can be selected. Identify the deficient subsystems in order of seriousness. Further explanations of why a specific deficiency was selected can be provided in the Notes field. If no deficiencies exist for a property, the Deficiency System (1) data field should be populated with 'None'. The remaining Deficiency System (2 – 5) data fields should be left blank.  To remove a Deficiency System (2-5), the value may be set to 'None'.  <i>(Bldg or Maintenance Mgr, Plant/Facilities Engineering)</i>
<b>Design Use</b>	PBLD_DESIGN_USE	CHAR(4)	Usage code that identifies the original design use that the

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Required for DOE Owned, DOE Leased, and Contractor Leased Buildings and Trailers	<i>Condition</i>  UPDATE FREQUENCY: Static	<i>ME</i>	building/trailer was constructed for. Building/Trailer usage codes consist of 3 characters.  <i>(Building or Maintenance Mgr, Plant Engineering)</i>
<b>DOE Receipts</b>	OUTG_RECEIPTS  <i>Outgrant</i>  UPDATE FREQUENCY: As Needed	NUM(10)  <i>ME</i>	The amount of money DOE was paid for the Outgrant, if anything.  <i>(Real Estate Rep)</i>
E-mail	SECR_EMAIL  <i>User Details</i>	CHAR(40)	Electronic Internet mail address of the FIMS user.
<b>Effective Date</b>  Required	LSDT_EFFECTIVE_DATE OUTG_EFFECTIVE_DATE  <i>Ingrant 1, Outgrant</i>  UPDATE FREQUENCY: As Needed	DATE  <i>ME</i>	The commencement date of the current agreement for this property. This is the effective date, not the date the agreement was signed. Sometimes referred to as "anniversary date".  <i>(Procurement, Real Estate Rep)</i>
<b>EMS4 Site</b>  Required for DOE Owned, DOE Leased and Contractor Leased Buildings, OSF and Trailers	PBLD_EMS_SITE POSF_EMS_SITE  <i>Building/Trailer/OSF Dimensions</i>  UPDATE FREQUENCY: Static	NUM(4)  EE	The four-digit Energy Management System 4 (EMS4) database site number. The site number is available from the EMS4 coordinator at each site. Most FIMS sites have only one associated EMS4 site number. Coordination is required at those sites that have more than one EMS4 site number to ensure that the proper site identification number is used for each building, trailer or other structure and facilities.  <i>(In-House Energy Management, EMS4 Site Coordinator)</i>
<b>Energy Consuming Buildings/Facilities</b>  Required for DOE Owned, DOE Leased and Contractor Leased Buildings, OSF and Trailers	PBLD_EC_BLDG_FAC POSF_EC_BLDG_FAC  <i>Building/Trailer/OSF Dimensions</i>  UPDATE FREQUENCY: Annual Update	NUM(10)  EE	Square footage currently reported under the Buildings category in the Energy Management System 4 (EMS4) as required in DOE Order 430.2 or updates to this Order. This square footage represents buildings or other structures and facilities space with energy being consumed for heating, cooling, ventilation, and lighting or to service the water heating energy load requirements of the facility. It may also include square footage for some buildings, which are not separately metered and could be classified as Laboratory and Industrial Facilities, or Metered Process (Exempt) Facilities, but without additional metering can

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>only be placed in this category. If no square footage is reported in this category for a property, zero (0) must be entered.</p> <p>If a facility is leased and DOE funds are used to pay for <b>all</b> the energy usage(including electricity, natural gas, heating, steam, etc.), the square footage is to be included in this category. If the building owner pays for any portion of the energy usage (including heating), do not use this category.</p> <p><i>(In-House Energy Management)</i></p>
<p><b>Energy Consuming Industrial and Laboratory Facilities</b></p> <p>Required for DOE Owned, DOE Leased and Contractor Leased Buildings, OSF and Trailers</p>	<p>PBLD_EC_INDUST_LAB          POSF_EC_INDUST_LAB</p> <p><i>Building/Trailer/OSF Dimensions</i></p> <p>UPDATE FREQUENCY: Annual Update</p>	<p>NUM(10)  <i>EE</i></p>	<p>Square footage currently reported under the Industrial and Laboratory Facilities category in the Energy Management System 4 (EMS4) as required in DOE Order 430.2 or updates to this Order. This square footage represents buildings or other structures and facilities space where energy is being consumed by any fixed equipment, building, or complex for the production, manufacturing, or other processes that uses large amounts of capital equipment in connection with, or as part of, any process or system, and within which the majority of energy use is not devoted to the heating, cooling, lighting, ventilation, or to service the water heating energy load requirements of the facility. If no square footage is reported in this category for a property, zero (0) must be entered.</p> <p>If a facility is leased and DOE funds are used to pay for <b>all</b> the energy usage(including electricity, natural gas, heating, steam, etc.), the square footage is to be included in this category. If the building owner pays for any portion of the energy usage (including heating), do not use this category.</p> <p><i>(In-House Energy Management)</i></p>
<p><b>Energy Consuming Metered Process (Exempt) Facilities</b></p> <p>Required for DOE Owned, DOE Leased and Contractor Leased Buildings, OSF and Trailers</p>	<p>PBLD_EC_METERED          POSF_EC_METERED</p> <p><i>Building/Trailer/OSF Dimensions</i></p> <p>UPDATE FREQUENCY: Annual Update</p>	<p>NUM(10)  <i>EE</i></p>	<p>Square footage reported under the Metered Process (Exempt) category of the Energy Management System 4 (EMS4) as required in DOE Order 430.2 or updates to this Order. This square footage represents buildings or other structures and facilities space where energy is being consumed but it is technically infeasible to implement energy efficiency measures or where conventional performance measures are rendered meaningless by an</p>

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			<p>overwhelming proportion of process-dedicated energy (greater than 80%). The purpose of this category is to identify the square footage contain heavier, non-Building Load, machine or production line metered process energy consumption that varies year to year in direct response to programmatic activity. If no square footage is reported in this category for a property, zero (0) must be entered.</p> <p>If a facility is leased and DOE funds are used to pay for <b>all</b> the energy usage(including electricity, natural gas, heating, steam, etc.), the square footage is to be included in this category. If the building owner pays for any portion of the energy usage (including heating), do not use this category.</p> <p><i>(In-House Energy Management)</i></p>
<p><b>Escalation Year – Other</b> Required</p>	<p>LSDT_ESCALATION_YR_OTHER <i>Ingrant 2</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(1) <i>ME</i></p>	<p>Indicates (Yes/No) whether an escalation in other expenses is allowed during the life of the present lease.</p> <p><i>(Procurement, Real Estate Rep)</i></p>
<p><b>Escalation Year – Services</b> Required</p>	<p>LSDT_ESCALATION_YR_SERVICES <i>Ingrant 2</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(1) <i>ME</i></p>	<p>Indicates (Yes/No) whether an escalation in service charges is allowed during the life of the present lease.</p> <p><i>(Procurement, Real Estate Rep)</i></p>
<p><b>Escalation Year – Taxes</b> Required</p>	<p>LSDT_ESCALATION_YR_TAXES <i>Ingrant 2</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(1) <i>ME</i></p>	<p>Indicates (Yes/No) whether an escalation in taxes is allowed during the life of the present lease.</p> <p><i>(Procurement, Real Estate Rep)</i></p>
<p><b>Estimate Indicator</b> Required for DOE Owned Buildings, OSF, Land and Trailers</p>	<p>PROP_ESTIMATE_IND <i>Prop Info</i></p> <p>UPDATE FREQUENCY: Static</p>	<p>CHAR(1) <i>Field</i></p>	<p>Indicates (Yes/No) if the initial acquisition cost entered for an owned building, structure, land, or trailer is an estimate.</p> <p><i>(Finance/Accounting)</i></p>
<p><b>Excess Indicator (Property)</b> Required for DOE Owned Buildings, OSF, Land, and Trailers</p>	<p>PROP_EXCESS_IND <i>Prop Info</i></p>	<p>CHAR(1) <i>ME</i></p>	<p>Indicates (Yes/No) that the Field Office/Site has designated the property as Excess now or will be Excess in the future. It is not intended to indicate that the property has been formally declared excess to the department's</p>



English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
	<i>Lookup Table, Internal</i>		Offices. The first two digits of the Site Number identify the Field Office.
Field Office Default	SECR_FLDO_DEFAULT <i>User Details</i>	CHAR(2)	Specifies the Field Office to be active each time the user enters FIMS.
Field Office Description - Long	FLDO_LONG_DESC <i>Lookup Table</i>	CHAR(50)	Long description of the Field Office.
Field Office Description - Short	FLDO_SHORT_DESC <i>Lookup Table</i>	CHAR(15)	Abbreviated description of the Field Office.
Field Office Restriction	SECR_FLDO_RESTRICT <i>User Details</i>	CHAR(2)	Specifies the Field Office that a user with Field Office Administrator, Field Office User or Site User level security may access.
FIMS Message Board - Message	MBRD_MESSAGE <i>Message Board</i>	CHAR(2000)	The message entered by a system administrator
<b>From Acquisition Date</b> Required for DOE Owned Land	PLND_ACQ_DATE_FROM <i>Land Info</i>  UPDATE FREQUENCY: Static	DATE <i>ME</i>	The date on which the government acquired the first parcel included in this land record.  <i>(Real Estate Rep, Procurement, Area Office)</i>
Funding Program	LLFP_LL_FUND_PGM <i>Lookup Table</i>	CHAR(9)	Identifies the budget and reporting (B&R) code used to indicate a specific program within a program office. This field is synonymous with landlord program (Site or Area).
Geographic City Description	GEOC_LOC_DESC_CITY <i>Lookup Table</i>	CHAR(30)	Description associated with the geographic location code for the city.
Geographic Cost Factor	SITE_GEOCOST_FACTOR <i>RPV, Trailer Info</i> <i>Internal</i>	NUM(3,2)	This factor is multiplied against the Building/Trailer Replacement Plant Value (RPV) to adjust for local variations at a DOE site. The factor is for labor and material only and does not account for special site related escalators.
Geographic County Description	GEOT_LOC_DESC_CNTY <i>Lookup Table</i>	CHAR(30)	Description associated with the geographic location code for the county.  <i>(Real Estate Rep)</i>
<b>Geographic Location - City Code</b> Required	GEOC_LOC_CITY GEOT_GEOC_LOC_CITY <i>Site, Geoc Loc, City</i>	CHAR(4)	GSA code for the city. The four-character code must appear in the worldwide Geographic Location Codes

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
	SITE_GEOC_LOC_CITY <i>Lookup Table, Lookup Table, GSA Report</i>  UPDATE FREQUENCY: Static	ME	publication. <i>(Real Estate Rep)</i>
<b>Geographic Location - County Code</b> Required	GEOT_LOC_COUNTY SITE_GEOT_LOC_COUNTY <i>Lookup Table, GSA Report</i>  UPDATE FREQUENCY: Static	CHAR(3) ME	GSA code used to designate the county (within the US) or country (outside the US). The three-character code must appear in the worldwide Geographic Location Codes publication. <i>(Real Estate Rep)</i>
<b>Geographic Location - State Code</b> Required	GEOC_GEOS_LOC_STATE GEOT_GEOS_LOC_STATE GEOS_LOC_STATE SITE_GEOS_LOC_STATE <i>Lookup Tables, GSA Report</i>  UPDATE FREQUENCY: Static	CHAR(2) ME	GSA code for the state. The two-character code must appear in the worldwide Geographic Location Codes publication. <i>(Real Estate Rep)</i>
Geographic State Description	GEOS_LOC_DESC_ST <i>Lookup Table</i>	CHAR(30)	Description associated with the geographic location code for the state.
<b>Grantee</b> Required	LSDT_GRANTEE_NAME <i>Ingrant1, Outgrant</i>  UPDATE FREQUENCY: As Needed	CHAR(30) ME	Name of the party to whom an interest in the real property is conveyed. If the Grantee does not appear in the picklist, the name should be typed in. <i>(Procurement, Real Estate Rep)</i>
<b>Grantee Cancellation Rights</b> Required	LSDT_GRANTEE_CAN_RIGHTS_IND OUTG_CANCEL_RIGHTS_GRANTEE <i>Ingrant 1, Outgrant</i>  UPDATE FREQUENCY: As Needed	CHAR(1) ME	Indicates (Yes/No) whether the grantee has the right to cancel the ingrant/outgrant before the expiration date. For ingrant properties, if the grantee is granted cancellation rights, the number of days notice is required. For outgrants, refer to the file for Outgrant days notice. <i>(Procurement, Real Estate Rep)</i>
<b>Grantee Cancellation Rights – Days</b> Required	LSDT_GRANTEE_CAN_RIGHTS_DAY S	NUM(3) ME	The number of days notice the grantee is required to give if the ingrant is to be canceled before the expiration date. If the grantee is granted cancellation rights, the number of

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
	<i>Ingrant 1</i>  UPDATE FREQUENCY: As Needed		days notice is required.  <i>(Procurement, Real Estate Rep)</i>
<b>Grantor</b>  Required	LSDT_GRANTOR_NAME  <i>Ingrant 1</i>  UPDATE FREQUENCY: As Needed	CHAR(30)  <i>ME</i>	Name of the grantor (landlord) as it appears on the lease.  <i>(Procurement, Real Estate Rep)</i>
<b>Grantor Cancellation Rights</b>  Required	LSDT_GRANTOR_CAN_RIGHTS_IND OUTG_CANCEL_RGHTS_GRANTOR  <i>Ingrant 1, Outgrant</i>  UPDATE FREQUENCY: As Needed	CHAR(1)  <i>ME</i>	Indicates (Yes/No) whether the grantor has the right to cancel the ingrant/outgrant before the expiration date. For ingrant property, if the grantor is granted cancellation rights, the number of days notice is required. For outgrants, refer to the file for Outgrant days notice.  <i>(Procurement, Real Estate Rep)</i>
<b>Grantor Cancellation Rights – Days</b>  Required	LSDT_GRANTOR_CAN_RIGHTS_DAYS  <i>Ingrant 1</i>  UPDATE FREQUENCY: As Needed	NUM(3)  <i>ME</i>	The number of days notice the grantor is required to give if the ingrant is to be canceled before the expiration date. If the grantor is granted cancellation rights, the number of days notice is required for ingrants.  <i>(Procurement, Real Estate Rep)</i>
<b>Grantor City</b>  Required	LSDT_GRANTOR_CITY  <i>Ingrant 1</i>  UPDATE FREQUENCY: As Needed	CHAR(23)  <i>ME</i>	City to which the mail for the grantor (landlord) should be sent.  <i>(Procurement, Real Estate Rep)</i>
<b>Grantor Mailing Address</b>  Required	LSDT_GRANTOR_MAILING_ADDR  <i>Ingrant 1</i>  UPDATE FREQUENCY: As Needed	CHAR(30)  <i>ME</i>	Mailing address of the grantor (landlord).  <i>(Procurement, Real Estate Rep)</i>
<b>Grantor State</b>  Required	LSDT_GRANTOR_STATE  <i>Ingrant 1</i>  UPDATE FREQUENCY: As Needed	CHAR(2)  <i>ME</i>	Two-character state mailing code to which the mail for the grantor (landlord) should be sent.  <i>(Procurement, Real Estate Rep)</i>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<b>Grantor Zip Code</b> Required	LSDT_GRANTOR_ZIP <i>Ingrant 1</i>  UPDATE FREQUENCY: As Needed	CHAR(10) ME	Zip code (5 digits required and 4 digits options) to which mail for the grantor (landlord) should be sent.  <i>(Procurement, Real Estate Rep)</i>
<b>Gross SQFT</b> Required for DOE Owned Buildings and Trailers	PBLD_GROSS_SQFT <i>Building/Trailer Dimensions</i>  UPDATE FREQUENCY: As Needed	NUM(10) ME	The total floor area of an owned building in square feet (exterior wall to exterior wall).  <i>(Plant Engineering, Building Mgr)</i>
GSA Control Number Required	SITE_GSA_CNTL_NUMBER <i>GSA Report – HQ Generated</i>	CHAR(9) ME	Required number assigned by GSA for tracking real property at the Site level. This field is input by headquarters for the establishment of a Site. Used only for Sites with DOE owned or DOE leased properties.  <i>(DOE Headquarters)</i>
<b>Hazard Category</b> Required for DOE Owned Buildings, OSF, and Trailers	PROP_HAZ_CAT HAZD_HAZARD_CODE <i>Prop Info, Lookup Table</i>  UPDATE FREQUENCY: As Needed	CHAR(2) SC	Identifies the hazard category associated with a building, trailer, or OSF. The valid selections are:  <ol style="list-style-type: none"> <li>1. 01 Nuclear Facility Category 1 – Hazard analysis shows the potential for significant <i>off-site</i> consequences during an accident. (Pg 7, DOE Std 1027-92, Hazard Categorization and Accident Analysis Techniques for Compliance with DOE Order 5480.23, Nuclear Safety Analysis Reports) An example is the Advanced Test Reactor at INEL.</li> <li>2. 02 Nuclear Facility Category 2 - Hazard analysis shows the potential for significant <i>on-site</i> consequences during an accident. (Pg 7, DOE Std 1027-92, Hazard Categorization and Accident Analysis Techniques for Compliance with DOE Order 5480.23, Nuclear Safety Analysis Reports) An example is the Defense Waste Processing Plant at Savannah River.</li> <li>3. 03 Nuclear Facility Category 3 - Hazard analysis shows the potential for significant <i>localized</i> consequences during an accident. (Pg 7, DOE Std 1027-92, Hazard Categorization and Accident Analysis Techniques for</li> </ol>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>Compliance with DOE Order 5480.23, Nuclear Safety Analysis Reports) A facility, which contains or handles quantities of nuclear material less than the threshold limits (e.g. 160 grams for Co-60) for Category 2 but greater than those (e.g. .25 grams for Co-60) for Radiation Facility. An example is the Transuranium Research Lab at ORNL.</p> <p>4. 04 Radiological Facility – Facility which handles or contains nuclear materials, but at levels below the threshold (e.g. .25 grams for Co-60) for a Nuclear Category 3 facility as defined in DOE Std 1027-92, Hazard Categorization and Accident Analysis Techniques for Compliance with DOE Order 5480.23, Nuclear Safety Analysis Reports. An example is the National Tritium Labeling Facility at LBNL.</p> <p>5. 05 Chemical Hazard Facility – The quantity of chemicals contained in the facility exceeds the threshold quantity for those chemicals covered under OSHA’s Chemical Process Safety regulation 29 CFR 1910.119, Appendix A (e.g., 10,000 pounds for anhydrous ammonia). An example is a chemical storage facility.</p> <p>6. 06 Nuclear Category 1 and Chemical Hazard Facility- Meets criteria for hazard categories 01 and 05.</p> <p>7. 07 Nuclear Category 2 and Chemical Hazard Facility- Meets criteria for hazard categories 02 and 05.</p> <p>8. 08 Nuclear Category 3 and Chemical Hazard Facility- Meets criteria for hazard categories 03 and 05.</p> <p>9. 09 Radiological Facility and Chemical Hazard Facility – Meets criteria for hazard categories 04 and 05.</p> <p>10. 10 Not applicable – Facility does not fall into any of the above categories.</p> <p><i>(ES&amp;H, Risk Management, Plant Engineering)</i></p>
Hazard Description - Long	HAZD_LONG_DESC <i>Lookup Table</i>	CHAR(50)	Long description of the hazard category code.

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
Hazard Description - Short	HAZD_SHORT_DESC <i>Lookup Table</i>	CHAR(15)	Abbreviated description of the hazard category code.
Headquarters Program Description	HQPO_DESC <i>Lookup Table</i>	CHAR(30)	Description of the program/sponsor associated with the program office.
<b>Historic Designation</b> Required for DOE Owned Buildings, OSF, Land and Trailers	PROP_HIST_DES <i>Prop Info</i>  UPDATE FREQUENCY: As Needed	CHAR(38) <i>ME</i>	Identifies buildings, land, trailer, and structures as 1) Not Evaluated, 2) Not Eligible, 3) Eligible, 4) Listed on Historic Register, or 5) Listed as a National Historic Landmark.  <i>(Plant Engineering)</i>
<b>HQ Program Office</b> Required for DOE Owned, DOE Leased, Permit, and Contractor Leased Buildings, OSF, Land, and Trailers	PROP_PROGRAM HQPO_PROGRAM_OFFICE <i>Prop Info, Lookup Table</i>  UPDATE FREQUENCY: As Needed	CHAR(4) <i>EM</i>	The DOE headquarters program office responsible for the building, trailer, land, or OSF and its operations (SC, EM, etc.).  <i>(Field/Ops Admin, Finance/Accounting)</i>
<b>Ingrant Sqft</b> Required for DOE Leased and Contractor Leased Buildings and Trailers	PBLD_GROSS_SQFT <i>Building/Trailer Dimension, Ingrant1 (display only)</i>  UPDATE FREQUENCY: As Needed	NUM(10) <i>ME</i>	The total area ingranted under the current agreement. Also known as Rentable Area.  <i>(Real Estate Rep)</i>
<b>Initial Acquisition Cost</b> Required for DOE Owned Buildings, OSF, Land and Trailers	PROP_ACQ_COSTS <i>Prop Info</i>  UPDATE FREQUENCY: Static	NUM(14,2) <i>ME</i>	Purchase price plus all support costs for land. Total estimate cost on the project data sheets for buildings, trailers, and OSFs.  <i>(Finance/Accounting)</i>
<b>Initial Lease Date</b> Required	LSDT_INITIAL_LEASE_DATE <i>Ingrant 1</i>  UPDATE FREQUENCY: As Needed	DATE <i>ME</i>	The date of original occupancy for the leased property.  <i>(Procurement, Real Estate Rep)</i>
<b>Inspection Date</b> Required for DOE Owned Buildings, OSF (where PBPI = No), and 501 asset type Trailers	DEFM_INSPECT_DATE <i>Building/Trailer/OSF Maintenance</i>	DATE <i>CR</i>	The date of the most recent inspection of the building, trailer, or OSF. For assets that are inspected more than once per year, this date field only has to be changed to represent the last inspection prior to the fiscal year

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
	UPDATE FREQUENCY: Annual Update		reporting period. As an alternative, if multiple inspections are done a date of - January 1, <i>fy</i> (replace <i>fy</i> with the fiscal year reporting period) - can be input to represent that multiple inspections were performed for the asset during the fiscal year reporting period.  <i>(Federal Maintenance Manager)</i>
Justification Code	JUST_CODE <i>Lookup Table</i>	CHAR(1)	Provides a reason that the building may be exempt from compliance with the Uniform Federal Accessibility Standards (UFAS).
Justification Description - Long	JUST_LONG_DESC <i>Lookup Table</i>	CHAR(50)	Long description of the justification.
Justification Description - Short	JUST_SHORT_DESC <i>Lookup Table</i>	CHAR(15)	Abbreviated description of the justification.
<b>Land Ownership Code</b>  Required for DOE Owned and DOE Leased Buildings and OSF  Optional for Contractor Lease Buildings and OSF	PBLD_LAND_OWNER_CODE POSF_LAND_OWNER_CODE LNDO_LAND_OWNER_CODE  <i>Building Info, OSF Info, Lookup Table</i>  UPDATE FREQUENCY: Static	CHAR (1)  <i>ME</i>	The type of ownership or means of control of the land on which a DOE building or structure (OSF) is constructed.  <i>(Real Estate Rep, Area Office)</i>
Land Ownership Description	LNDO_LAND_OWNER_DESC <i>Lookup Table</i>	CHAR(20)	Description of the type of land ownership.
<b>Landlord Funding Program</b>  Required	AREA_LL_FUND_PGM SITE_LL_FUND_PGM  <i>Area Info, Site Info</i>  UPDATE FREQUENCY: As Needed	CHAR(9)  <i>SC</i>	The program under the secretarial officer that actually funds the landlord needs. Landlord funding program can be assigned at either the Site or Area level.  <i>(Field/Ops Admin, Budget)</i>
<b>Location Address</b>  Required	LSDT_LOC_ADDR  <i>Ingrant 1</i>  UPDATE FREQUENCY: Static	CHAR(30)  <i>ME</i>	The street address of the actual location of the lease property.  <i>(Procurement, Real Estate Rep)</i>
<b>Location City</b>	LSDT_LOC_CITY	CHAR(23)	The city address of the actual location of the lease

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
Required	<i>Ingrant 1</i>  UPDATE FREQUENCY: Static	<i>ME</i>	property. <i>(Procurement, Real Estate Rep)</i>
<b>Location State</b> Required	LSDT_LOC_STATE <i>Ingrant 1</i>  UPDATE FREQUENCY: Static	CHAR(2) <i>ME</i>	The state address of the actual location of the lease property. <i>(Procurement, Real Estate Rep)</i>
<b>M&amp;O Contractor Code</b> Required	AREA_MO_CODE MOCT_MO_CODE <i>Area Info, Lookup Table</i>  UPDATE FREQUENCY: As Needed	CHAR(4) <i>Field</i>	Code used to identify the M&O contractor for the Area. <i>(Field/Ops Admin, Area Office)</i>
M&O Contractor Description - Long	MOCT_LONG_DESC <i>Lookup Table</i>	CHAR(50)	Long description of the M&O contractor.
M&O Contractor Description - Short	MOCT_SHORT_DESC <i>Lookup Table</i>	CHAR(15)	Abbreviated description of the M&O contractor.
Maintenance Fiscal Year	MHIS_FISCAL_YEAR <i>Maintenance History – System Generated</i>	CHAR(2)	The DOE Fiscal Year (Oct-Sept) of the Deferred Maintenance/Maintenance data.
<b>MARS Asset Type</b> Required for DOE Owned Buildings, OSF, Land and Trailers	FISA_ASSET_TYPE PROP_ASSET_TYPE <i>Lookup Table, Prop Info</i>  UPDATE FREQUENCY: As Needed	CHAR(3) <i>ME</i>	A code that identifies the Management Analysis Reporting System (MARS) asset type of the real property being reported. This is different from “Usage Code” which reports current use.
MARS Asset Type Description - Long	FISA_LONG_DESC <i>Lookup Table</i>	CHAR(50)	Long description of the MARS asset type.
MARS Asset Type Description - Short	FISA_SHORT_DESC <i>Lookup Table</i>	CHAR(15)	Abbreviated description of the MARS asset type.
<b>MARS Reporting Source</b> Required for DOE Owned Buildings, OSF, Land and Trailers	FISR_REPORTING_SOURCE PROP_REPORTING_SOURCE <i>Lookup Table, Prop Info</i>	CHAR(3) <i>ME</i>	A code that identifies the Management Analysis Reporting System (MARS) institution or contract group who has financial management responsibility for the property.

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
	UPDATE FREQUENCY: As Needed		<i>(Finance/Accounting)</i>
<b>Meters</b> Required	PBLD_METERS_1 PBLD_METERS_2 PBLD_METERS_3 PBLD_METERS_4 POSF_METERS_1 POSF_METERS_2 POSF_METERS_3 POSF_METERS_4  <i>Building/Trailer/OSF Dimensions</i>  UPDATE FREQUENCY: As Needed	CHAR(11) EE	Indicates whether a building, trailer or other structure and facility is metered for electricity, steam, and/or natural gas or not. The user may select as many as four of the pre-defined answers that apply. If a facility does not have a meter or if the meter measures usage for more than one distinct facility then select None. If a facility has a building addition, which has a separate FIMS number but is used as a single structure, and the meter records usage for both the facility and the addition then select the appropriate choices. This information is used to help identify facilities that are eligible for the EPA Energy Star Building Program. Valid choices are:  Electricity – Indicate the building or OSF has electricity usage which is metered.  Gas – Indicates that the building or OSF has natural gas usage which is metered.  Elect/Gas – Indicates that the building or OSF has electricity usage which is metered and also has gas usage which is not metered.  Steam – Indicates that the building or OSF has steam usage which is metered.  Elect/Steam – Indicates that the building or OSF has electricity usage which is metered and also has steam usage which is not metered.  Remote – Indicates that the metered values for electricity may be read from a remote location.  Remote/G – Indicates that the metered values for electricity and gas may be read from a remote location.  Remote/S – Indicates that the metered values for electricity and steam may be read from a remote location.  Remote/GS – Indicates the metered values for electricity, gas, and steam may be read from a remote location.  None – No metering is available for the building or OSF.

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<i>(In-House Energy Management)</i>
Model Building Description - Long	MDBG_LONG_DESC <i>Lookup Table</i>	CHAR(50)	Long description of the model building type code.
Model Building Description - Short	MDBG_SHORT_DESC <i>Lookup Table</i>	CHAR(25)	Abbreviated description of the model building type code.
<b>Model Building Type</b> Required	PBLD_MODEL_BLDG MDBG_TYPE <i>Condition, Lookup Table</i>  UPDATE FREQUENCY: Static	CHAR(4) <i>ME</i>	Identifies the model building construction code as defined in FEMA 178.  MB01 - WOOD LIGHT FRAME - These buildings are typically single- or multiple- family dwellings of one or more stories. The essential structural character of this type is repetitive framing by wood joists on wood studs. Loads are light and spans are small. These buildings may have relatively heavy chimneys and may be partially or fully covered with veneer. Most of these buildings are not engineered; however, they usually have the components of a lateral-force-resisting system even though it may be incomplete. Lateral loads are transferred by diaphragms to shear walls. The diaphragms are roof panels and floors. Shear walls are exterior walls sheathed with plank siding, stucco, plywood, gypsum board, particle board, or fiberboard. Interior partitions are sheathed with plaster or gypsum board.  MB02 - WOOD, COMMERCIAL and INDUSTRIAL - These buildings usually are commercial or industrial buildings with a floor area of 465 square meters (5,000 square feet) or more and with few, if any, interior walls. The essential structural character is framing by beams on columns. The beams may be glulam beams, steel beams or trusses. Lateral forces usually are resisted by wood diaphragms and exterior walls sheathed with plywood, stucco, plaster, or other paneling. The walls may have rod bracing. Large openings for stores and garages often require post-and-beam framing. Lateral force resistance on those lines can be achieved with rigid steel frames or diagonal bracing.  MB03 - STEEL MOMENT FRAME - These buildings have a frame of steel columns and beams. In some cases, the beam-to-column connections have very small moment resisting capacity but, in other cases, some of the beams and columns are fully developed as moment frames to resist lateral forces. Usually the structure is concealed on the outside by exterior walls, which can be of almost any material (curtain walls, brick masonry, or precast concrete panels), and on the inside by ceilings and column furring. Lateral loads are transferred by diaphragms to moment

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>resisting frames. The diaphragms can be of almost any material. The frames develop their stiffness by full or partial moments connections. The frames can be located almost anywhere in the building. Usually the columns have their string directions oriented so that some columns act primarily in one direction while the others act in the other direction, and the frames consist of lines of string columns and their intervening beams. Steel moment frame buildings are typically more flexible than shear wall buildings. This low stiffness can result in large interstory drifts that may lead to extensive nonstructural damage.</p> <p>MB04- STEEL BRACED FRAME - These buildings are similar to MB03 buildings except that the vertical components of the lateral-force-resisting system are braced frames rather than moment frames.</p> <p>MB05 - STEEL LIGHT FRAME - These buildings are pre-engineered and prefabricated with transverse rigid frames. The roof and walls consist of lightweight panels. The frames are designed for maximum efficiency, often with tapered beam and column sections built up of light plates. The frames are built in segments and assembled in the field with bolted joints. Lateral loads in the transverse direction are resisted by the rigid frames with loads distributed to them by shear elements. Loads in the longitudinal direction are resisted entirely by shear elements. The shear elements can be either the roof and wall sheathing panels, an independent system of tension-only rod bracing, or a combination of panels and bracing.</p> <p>MB06 - STEEL FRAME with CONCRETE SHEAR WALLS - The shear walls in these buildings are cast-in-place concrete and may be bearing walls. The steel frame is designed for vertical loads only. Lateral loads are transferred by diaphragms of almost any material to the shear walls. The steel frame may provide a secondary lateral-force-resisting system depending on the stiffness of the frame and the moment capacity of the beam-column connections. In modern "dual" systems, the steel moment frames are designed to work together with the concrete shear walls in proportion to the relative rigidities. In this case, the walls would be evaluated under this building type and the frames would be evaluated under MB03, Steel Moment Frames.</p> <p>MB07 - STEEL FRAME with INFILL SHEAR WALLS - This is one of the older types of building. The infill walls are offset from the exterior frames members, wrap around them, and present a smooth masonry exterior with no indication of the frame. Solidly</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>infilled masonry panels act as a diagonal compression strut between the intersections of the moment frame. If the walls do not fully engage the frame members (i.e., lie in the same plane), the diagonal compression struts will not develop. The peak strength of the diagonal strut is determined by the tensile stress capacity of the masonry panel. The post-cracking strength is determined by an analysis of a moment frame that is partially restrained by the cracked infill. The analysis should be based on published research and should treat the system as a composite of a frame and infill. An analysis that attempts to treat the system as a frame and shear wall is not capable of assuring compatibility.</p> <p><b>MB08 - CONCRETE MOMENT FRAMES</b> - These buildings are similar to MB03 buildings except that the frames are of concrete. Some older concrete frames may be proportioned and detailed such that brittle failure can occur. There is a large variety of frame systems. Buildings in zones of low seismicity or older buildings in zones of seismicity can have frame beams that have broad shallow cross sections or are simply the column strips of flat-slabs. Modern frames in zones of high seismicity are detailed for ductile behavior and the beams and columns have definitely regulated proportions.</p> <p><b>MB09 - CONCRETE SHEAR WALLS</b> - The vertical components of the lateral-force-resisting system in these buildings are concrete shear walls that are usually bearing walls. In older buildings, the walls are often quite extensive and the wall stresses are low but reinforcing is light. When remodeling calls for enlarging the windows, the strength of the modified walls becomes a critical concern. In newer buildings, the shear walls often are limited in extent, thus generating concerns about boundary members and overturning forces.</p> <p><b>MB10 - CONCRETE FRAME with INFILL SHEAR WALLS</b> - These buildings are similar to MB07 buildings except that the frame is of reinforced concrete. The analysis of this building is similar to that recommended for MB07 except that the shear strength of the concrete columns, after cracking of the infill, may limit the semiductile behavior of the system. Research that is specific to confinement of the infill by reinforced concrete frames should be used for analysis.</p> <p><b>MB11 - PRECAST/TILT-UP CONCRETE WALLS with LIGHTWEIGHT FLEXIBLE DIAPHRAGM</b> - These buildings have a wood or metal deck roof diaphragm, which often is very large, that distributes lateral forces to precast concrete shear</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>walls. The walls are thin but relatively heavy while the roofs are relatively light. Older buildings often have inadequate connection for anchorage of the walls to the roof for out-of-plane forces, and the panel connections often are brittle. Tilt-up buildings often have more than one story. Walls can have numerous openings for doors and windows of such size that the wall looks more like a frame than a shear wall.</p> <p><b>MB12 - PRECAST CONCRETE FRAMES with CONCRETE SHEAR WALLS</b> - These buildings contain floor and roof diaphragms typically composed of precast concrete elements with or without cast-in-place concrete topping slabs. The diaphragms are supported by precast concrete girders and columns. The girders often bear on column corbels. Closure strips between precast floor elements and beam-column joints usually are cast-in-place concrete. Welded steel inserts often are used to interconnect precast elements. Lateral loads are resisted by precast or cast-in-place concrete shear walls. Buildings with precast frames and concrete shear walls should perform well if the details used to connect the structural elements have sufficient strength and displacement capacity; however, in some cases, the connection details between the precast elements have negligible ductility.</p> <p><b>MB13- REINFORCED MASONRY BEARING WALLS with WOOD or METAL DECK DIAPHRAGMS</b> - These buildings have perimeter bearing walls of reinforced brick or concrete-block masonry. These walls are the vertical elements in the lateral-force-resisting system. The floors and roofs are framed either with wood joists and beams with plywood or straight or diagonal sheathing or with steel beams with metal deck with or without a concrete fill. Wood floor framing is supported by interior wood posts or steel column; steel beams are supported by steel columns.</p> <p><b>MB14 - REINFORCED MASONRY BEARING WALLS with PRECAST CONCRETE DIAPHRAGMS</b> - These buildings have bearing walls similar to those of MB13 buildings, but the roof and floors are composed of precast concrete elements such as planks or tee-beams and the precast roof and floor elements are supported on interior beams and columns of steel or concrete (cast-in-place or precast). The precast horizontal elements often have a cast-in-place topping.</p> <p><b>MB15 - UNREINFORCED MASONRY BEARING WALL BUILDINGS</b> - These buildings include structural elements that</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>vary depending on the building's age and, to a lesser extent, its geographic location. In buildings built before 1900, the majority of floor and roof construction consists of wood sheathing supported by wood subframing. In large multistory buildings, the floors are cast-in-place concrete supported by wood subframing. In large multistory buildings, the floors are cast-in-place concrete supported by the unreinforced masonry walls and/or steel or concrete interior framing. In buildings built after 1950, unreinforced masonry buildings with wood floors usually have plywood rather than board sheathing. In regions of lower seismicity, buildings of this type constructed more recently can include floor and roof framing that consists of metal deck and concrete fill supported by steel framing elements. The perimeter walls, and possibly some interior walls, are unreinforced masonry. The walls may or may not be anchored to the diaphragms. Ties between the walls and diaphragms are more common for the bearing walls than for walls that are parallel to the floor framing. Roof ties usually are less common and more erratically spaced than those at the floor levels. Interior partitions that interconnect the floors and roof can have the effect of reducing diaphragm displacements.</p> <p>MB16 - OTHER - An attempt should be made to categorize each non-exempt building into one of the above 15 model building types. If a building has a dual system which cannot be categorized as predominantly one model building type, or if a building system does not resemble in any way any of these model building types, the building should be entered with MB16. A brief description of the building construction should then be included in the Seismic Comments field.</p> <p><i>(Seismic Engineer, Plant Engineering)</i></p>
<p><b>Modernization Planning Indicator</b> Optional for Owned buildings and OSF's</p>	<p>DEFM_MODERN_IND <i>Building/OSF Maintenance</i></p> <p>UPDATE FREQUENCY: Annual Update</p>	<p>CHAR(1) SC</p>	<p>Indicate the plan for the property as identified in the laboratory's Strategic Facilities Plan (SFP). Valid values are Replace with new facility, Demolish without replacement, or Continue to operate (with/without Maint and RIC).</p> <p><i>(Maintenance Mgr, Plant Engineering)</i></p>
<p>Name</p>	<p>SECR_USER_NAME <i>User Details</i></p>	<p>CHAR(50)</p>	<p>Name of the FIMS user (last name, first name).</p>
<p><b>National Priority List</b> Required</p>	<p>SITE_NATIONAL_PRIORITY_LIST</p>	<p>CHAR(1)</p>	<p>Indicates (Yes/No) whether the Site contains buildings listed on the National Priorities List for Environmental</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
	<i>Site Info</i>  UPDATE FREQUENCY: Static	<i>EM</i>	Restoration.  <i>(ES&amp;H)</i>
<b>Net Occupiable (sqft)</b>  Required	PBLD_NET_OCC_SQFT  <i>Building Dimensions</i>  UPDATE FREQUENCY: As Needed	NUM(10)  <i>ME</i>	Gross SQFT less common areas such as bathrooms, stairways, elevator shafts, corridors, lobbies, equipment rooms, janitor rooms, pipe and vent shafts, exterior walls, and telephone closets. Also known as Usable Space.  <i>(Building Mgr, Plant Engineering)</i>
<b>No. of Buildings</b> <b>No. of Trailers</b>  Required	PBLD_NUM_BUILD_TRAIL  <i>Building/Trailer Dimensions</i>  UPDATE FREQUENCY: As Needed	NUM(3)  <i>ME</i>	Number of small buildings or trailers grouped together under a single property ID. For buildings, the value should be 1, unless you are grouping a number of buildings together that each contain less than 500 gross square feet.  <i>(Plant Engineering, Building Mgr)</i>
<b>No. of Employees</b>  Required	POCC_NO_EMPLOYEE  <i>Occupant</i>  UPDATE FREQUENCY: As Needed	NUM(4)  <i>Field</i>	Number of employees the occupant has in the building.  <i>(Building Mgr, Plant Engineering, Industrial Engineer)</i>
<b>No. of Floors</b>  Required for DOE Owned, DOE Leased, and Contractor Leased Buildings	PBLD_NUM_FLOORS  <i>Building Dimensions</i>  UPDATE FREQUENCY: Static	NUM(2)  <i>ME</i>	The number of floors in a building including below grade floors. A floor may be defined as an internal structure designed to support personnel and/or equipment that covers at least 40% of the available area, i.e., not a "catwalk".  <i>(Plant Engineering, Building Mgr)</i>
<b>No. of Floors Below Grade</b>  Required	PBLD_NUM_FLOORS_BEL_GRADE  <i>Building Dimensions</i>  UPDATE FREQUENCY: Static	NUM(2)  <i>EM</i>	Indicates the number of floors below grade level. A floor may be defined as an internal structure designed to support personnel and/or equipment that covers at least 40% of the available area, i.e., not a "catwalk".  <i>(Plant Engineering, Building Mgr)</i>
Non-Energy Consuming Buildings/Facilities	PBLD_NON_ENG_CONSUM  <i>Building/Trailer Dimensions</i> <i>System Generated</i>	NUM(10)  <i>EE</i>	Any square footage remaining after the Energy Consuming Buildings/Facilities, Energy Consuming Industrial and Laboratory Facilities and Energy Consuming Metered Process (Exempt) Facilities square footage is subtracted from the total GSA-reported square footage (Gross SQFT).

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>The sum of the four square footage subcategories must equal the total square footage reported to GSA.</p> <p>If the facility is leased and the building owner pays for all or part of the energy usage (including heating), the square footage is to be placed into the Non-Energy Consuming Building/Facility field.</p> <p><i>(In-House Energy Management)</i></p>
<p><b>Notes</b> Optional</p>	<p>PROP_NOTES <i>Notes</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(2000) <i>Field</i></p>	<p>Free form text field to accommodate any special comments about a property.</p> <p><i>(Plant Engineering)</i></p>
<p><b>Occupant ID</b> Required</p>	<p>POCC_OCCUPANT_ID <i>Occupant</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(8) <i>Field</i></p>	<p>Unique key entered by the users to identify the occupant.</p> <p><i>(Building Mgr, Plant Engineering, Industrial Engineer)</i></p>
<p><b>Occupant Name</b> Required</p>	<p>POCC_OCCUPANT_NAME <i>Occupant</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(30) <i>Field</i></p>	<p>Name of the tenant who is occupying space in a DOE or DOE Contractor controlled building.</p> <p><i>(Building Mgr, Plant Engineering, Industrial Engineer)</i></p>
<p><b>Occupants Indicator</b> Required for DOE Owned, DOE Leased, and Contractor Leased Buildings and Trailers</p>	<p>PBLD_OCCUPANTS_IND <i>Building/Trailer Info</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(1) <i>Field</i></p>	<p>Indicates Yes (Y) that the building or trailer is occupied or No (N) that the building or trailer is not occupied.</p> <p><i>(Building Mgr, Plant Engineering, Industrial Eng)</i></p>
<p><b>Occupant Type</b> Required</p>	<p>POCC_OCCUPANT_TYPE <i>Occupant</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(1) <i>Field</i></p>	<p>Identifies if the occupant is 1 - DOE, 2 - DOE Contractor, or 3 - Other.</p> <p><i>(Building Mgr, Plant Engineering, Industrial Engineer)</i></p>
<p>Organization</p>	<p>SECR_USER_ORGANIZATION <i>User Details</i></p>	<p>CHAR(50)</p>	<p>Organization to which the user belongs.</p>
<p><b>Other Costs</b></p>	<p>LSDT_OTHER_COSTS_YR</p>	<p>NUM(11,2)</p>	<p>Indicates any expenses that a tenant is responsible for that</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
Required	<i>Ingrant 1</i>  UPDATE FREQUENCY: As Needed	<i>ME</i>	are not covered in the monthly rent and that would normally be included in rent in a fully serviced lease.  <i>(Procurement, Real Estate Rep)</i>
<b>Outgrant Acres</b>	OUTG_ACREAGE  <i>Outgrant</i>  UPDATE FREQUENCY: As Needed	NUM(12,2)  <i>ME</i>	Number of acres outgranted (land window only). Do not subtract the acres outgranted from the DOE owned land urban/rural acreage.  <i>(Real Estate Rep)</i>
<b>Outgrant Indicator</b>  Required for DOE Owned Buildings, OSF, Land and Trailers	PROP_OUTGRANT  <i>Prop Info</i>  UPDATE FREQUENCY: As Needed	CHAR(1)  <i>Field</i>	Indicates (Yes/No) the right to use DOE property by means of a lease, easement, license, permit, or interagency agreement. DOE, the “grantor”, grants to federal, state, and non-governmental entities (known as “grantees”) the right to enter upon government owned land, property and/or facilities for the purpose of conducting grantee business. All outgrants that are 12 months or greater in length should be captured even if only a portion of the property is involved in the outgrant. If the Outgrant indicator is set to Yes (Y), the data on the Outgrant window must be provided.  <i>(Real Estate Rep)</i>
<b>Owned/Ingrant Indicator (Property)</b>  Required	PROP_OWNED_INGRANT  <i>New Building, New Land, New OSF, New Trailer</i>  UPDATE FREQUENCY: Static	CHAR(1)  <i>ME</i>	Identifies the property as: DOE Owned (O), DOE Leased (D), Contractor Leased (C), GSA Owned (G), GSA Leased (L), Permit (P), DOE Ingrant (N), Contractor License (E), Institutional Control (I).  <i>(Field/Ops Admin, Area Office, Finance/Accounting, Procurement)</i>
<b>Outgrant Other</b>	OUTG_OTHER_INGRANT  <i>Outgrant</i>  UPDATE FREQUENCY: As Needed	CHAR(100)  <i>ME</i>	If ‘Other’ is selected from the Outgrant Type field, then enter the other property rights granted such as an interagency agreement.  <i>(Real Estate Rep)</i>
<b>Outgrant Sqft</b>	OUTG_SQFT  <i>Outgrant</i>  UPDATE FREQUENCY: As Needed	NUM(10)  <i>ME</i>	The total area in square feet of a building, trailer, or other structure and facility that was outgranted.  <i>(Real Estate Rep)</i>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<b>Outgrant Type</b>	OUTG_TYPE <i>Outgrant</i>  UPDATE FREQUENCY: As Needed	CHAR(8) <i>ME</i>	Identifies the Outgrant document used to describe the terms and conditions of an agreement granted by DOE for the use of government-owned real property as lease, easement, license, permit, or other.  <i>(Real Estate Rep)</i>
Password	SECR_PASSWORD <i>User Details</i>	CHAR(10)	A sequence of characters used to logon to the FIMS application. The password may consist of up to twelve alphanumeric characters including special characters.
Phone Number	SECR_USER_PHONE_NUMBER <i>User Details</i>	CHAR(14)	Telephone number and extension of the FIMS user.
<b>Physical Barriers Preventing Inspection (PBPI)</b> Required for DOE Owned OSF	DEFM_PBPI <i>OSF Maintenance</i>  UPDATE FREQUENCY: As Needed	CHAR(13) <i>CR</i>	Indicates (Yes/No) if a condition assessment for an Other Structure and Facility (OSF) is not appropriate to determine deferred maintenance because of physical barriers. For example, underground storage tanks or underground pipe systems generally cannot be inspected. The accepted practice is to use the asset until a deficiency is identified during normal operations. For this case, the deferred maintenance would be applicable if the correction of the deficiency is past due (i.e., the optimum period for correction of the deficiency has elapsed as of September 30, FY). If PBPI equals, 'Yes', then the Deferred Maintenance entry should be zero and the Inspection Date entry should be blank.  <i>(Federal Maintenance Manager)</i>
<b>Primary Quantity</b> Required	POSF_PRI_QUANTITY <i>OSF Dimensions</i>  UPDATE FREQUENCY: As Needed	NUM(13) <i>ME</i>	A numeric value representing the measurement for a structure based upon the unit of measure generated by FIMS from the structure usage code.  <i>(Plant Engineering)</i>
Program Description - Long	LLFP_LL_LONG_DESC <i>Lookup Table</i>	CHAR(50)	Long description of the landlord funding program.
Program Description - Short	LLFP_LL_SHORT_DESC <i>Lookup Table</i>	CHAR(15)	Abbreviated description of the landlord funding program.
Program Office	PROG_PROGRAM_OFFICE	CHAR(2)	Code that identifies a program office (i.e. SC).

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
	<i>Lookup Table</i>		
Program Office Description - Long	PROG_LONG_DESC <i>Lookup Table</i>	CHAR(50)	Long description of the program office.
Program Office Description - Short	PROG_SHORT_DESC <i>Lookup Table</i>	CHAR(15)	Abbreviated description of the program office.
<b>Property ID</b> Required	PROP_PROPERTY_ID <i>Prop Info</i>  UPDATE FREQUENCY: Static	CHAR(20) <i>ME</i>	A unique control number assigned to a property. For GSA assigned properties, use the CBR number from the GSA rent bill.  <i>(Facilities Rep, Plant Engineering)</i>
<b>Property Name</b> Required	PROP_NAME <i>Prop Info</i>  UPDATE FREQUENCY: Static	CHAR(40) <i>ME</i>	The name assigned to a specific property. For GSA assigned properties, use the Street Address from the GSA rent bill.  <i>(Building Mgr, Plant Engineering)</i>
Property Sequence Number	PROP_SEQ_NO PBLD_PROP_SEQ_NO PLND_PROP_SEQ_NO POSF_PROP_SEQ_NO CAPI_PROP_SEQ_NO LSDT_PROP_SEQ_NO POCC_PROP_SEQ_NO OUTG_PROP_SEQ_NO  <i>System Generated</i>	NUM(12)	Computer generated number used to uniquely identify a property.
Property Type	PROP_PROPERTY_TYPE USCD_PROPERTY_TYPE <i>System Generated, Lookup Table</i>	CHAR(1)	Code that identifies a property by B - Building, L - Land, S - Other Structures and Facilities (OSF), and T - Trailer.
<b>Receipt Type</b>	OUTG_RECEIPT_TYPE <i>Outgrant</i>  UPDATE FREQUENCY: As Needed	CHAR(20) <i>ME</i>	Identifies the DOE receipts of the outgrant as Annual Amount, One Time Fee, or Other (Use Notes window).  <i>(Real Estate Rep)</i>
<b>Regulatory Agreement</b>	SITE_REG_AGREEMENT	CHAR(1)	Indicates (Yes/No) whether a regulatory agreement exists for the Site. A regulatory agreement is a formalized,

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
Required	<i>Site Info</i>  UPDATE FREQUENCY: Static	<i>EM</i>	interagency regulatory agreement or court-ordered agreement on environmental cleanup, such as the Federal Buildings Compliance Act (FFCA), Federal Buildings Agreement (FFA), Consent Order/Decree, etc.  ( <i>ES&amp;H</i> )
<b>Rehab and Improvement Cost</b> Required	DEFM_REHAB_COST <i>Building/OSF Maintenance</i>  UPDATE FREQUENCY: Annual Update	NUM(10) <i>SC</i>	The cost to rehab/improve/modernize a general purpose/conventional property to support current and planned mission activities as documented in the lab's Strategic Facilities Plan (SFP) <u>excluding those costs already reported in the FIMS Deferred Maintenance field.</u>  ( <i>Real Estate Rep</i> )
<b>Renewal Options</b> Required	LSDT_RENEWAL_NO_OPTIONS OUTG_RENEWAL_OPTIONS <i>Ingrant 2, Outgrant</i>  UPDATE FREQUENCY: As Needed	NUM(2) <i>ME</i>	Number of renewal options an ingrant contains. If the number of renewal options is greater than zero, then renewal option additional years, days notice and next rent is required.  For outgrants, indicate (Yes/No) whether the Outgrant can be renewed. Refer to the file for details regarding renewal options, if any.  ( <i>Procurement, Real Estate Rep</i> )
<b>Renewal Options - Additional Years</b> Required	LSDT_RENEWAL_ADD_YRS <i>Ingrant 2</i>  UPDATE FREQUENCY: As Needed	NUM(2) <i>ME</i>	Number of additional years the lease would be effective if all available options were exercised. This field is required if the number of renewal options are greater than zero.  ( <i>Procurement, Real Estate Rep</i> )
<b>Renewal Options - Days Notice</b> Required	LSDT_RENEWAL_DAYS_NOTICE <i>Ingrant 2</i>  UPDATE FREQUENCY: As Needed	NUM(3) <i>ME</i>	Number of days notice required to exercise a renewal option. This field is required if the number of renewal options are greater than zero.  ( <i>Procurement, Real Estate Rep</i> )
<b>Renewal Rent Next</b> Required	LSDT_RENEWAL_RENT_NEXT <i>Ingrant 2</i>  UPDATE FREQUENCY: As Needed	NUM(13,2) <i>ME</i>	Annual rent specified for the next available option. This field is required if the number of renewal options are greater than zero.  ( <i>Procurement, Real Estate Rep</i> )
Replacement Plant Value (RPV) Contractor Flag	PBLD_RPV_FLAG	CHAR(1)	This is a system generated data element that indicates if the Headquarters generated Replacement Plant Value for

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
Contractor Flag	<i>System Generated</i>		buildings/trailers has been updated by personnel at the site. If uploading RPV into FIMS, this data field must be set to 'Y' to represent Site Contractor generated values. If this data field is set to 'N', this represents a Headquarters generated RPV.
Reporting Source Description - Long	FISR_LONG_DESC <i>Lookup Table</i>	CHAR(50)	Long description of the MARS reporting source.
Reporting Source Description - Short	FISR_SHORT_DESC <i>Lookup Table</i>	CHAR(15)	Abbreviated description of the MARS reporting source.
<b>Responsible Party – Electric</b> Required	LSDT_SERV_ELECTRIC <i>Ingrant 2</i>  UPDATE FREQUENCY: As Needed	CHAR(1) <i>ME</i>	Code that indicates which party (1 - Grantee or 2 - Grantor) pays for electricity.  <i>(Procurement, Real Estate Rep)</i>
<b>Responsible Party – Exterior</b> Required	LSDT_SERV_EXT_MAINT <i>Ingrant 2</i>  UPDATE FREQUENCY: As Needed	CHAR(1) <i>ME</i>	Code that indicates which party (1 - Grantee or 2 - Grantor) pays for exterior maintenance.  <i>(Procurement, Real Estate Rep)</i>
<b>Responsible Party – Interior</b> Required	LSDT_SERV_INTERIOR_MAINT <i>Ingrant 2</i>  UPDATE FREQUENCY: As Needed	CHAR(1) <i>ME</i>	Code that indicates which party (1 - Grantee or 2 - Grantor) pays for interior maintenance.  <i>(Procurement, Real Estate Rep)</i>
<b>Responsible Party – Janitorial</b> Required	LSDT_SERV_EXT_JANITORIAL <i>Ingrant 2</i>  UPDATE FREQUENCY: As Needed	CHAR(1) <i>ME</i>	Code that indicates which party (1 - Grantee or 2 - Grantor) pays for janitorial services.  <i>(Procurement, Real Estate Rep)</i>
<b>Responsible Party – Refuse</b> Required	LSDT_SERV_REFUSE_REMOVAL <i>Ingrant 2</i>  UPDATE FREQUENCY: As Needed	CHAR(1) <i>ME</i>	Code that indicates which party (1 - Grantee or 2 - Grantor) pays for refuse removal.  <i>(Procurement, Real Estate Rep)</i>
<b>Responsible Party – Sewage</b>	LSDT_SERV_SEWAGE	CHAR(1)	Code that indicates which party (1 - Grantee or 2 -

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
Required	<i>Ingrant 2</i>  UPDATE FREQUENCY: As Needed	<i>ME</i>	Grantor) pays for sewage services.  <i>(Procurement, Real Estate Rep)</i>
<b>Responsible Party – Utilities</b>  Required	LSDD_SERV_UTILITIES_MAINT  <i>Ingrant 2</i>  UPDATE FREQUENCY: As Needed	CHAR(1)  <i>ME</i>	Code that indicates which party (1 - Grantee or 2 - Grantor) pays for utilities except electricity (gas, water, etc.).  <i>(Procurement, Real Estate Rep)</i>
RPV Description	RPVM_DESC  <i>Lookup Table, RPV</i>	CHAR(25)  <i>ME</i>	Description of the RPV model.
RPV Detail	RPVM_DETAIL  <i>Lookup Table, RPV</i>	CHAR(300)  <i>ME</i>	This is a short description of the model that may include the model square footage, its intended use, the number of stories, and a description of the structure of the building similar to the model building type field currently in FIMS.
<b>RPV Model</b>  Required	RPVM_MODEL PBLD_RPV_MODEL  <i>Lookup Table, RPV</i>  UPDATE FREQUENCY: As Needed	CHAR(3)  <i>ME</i>	A typical building that would be built to replace an existing building. The model use costs and engineering statistics compiled by RS Means. The data is gathered from various cities across the United States for typical types of buildings that would be built for a particular function or usage. The model uses today's construction techniques, materials and current building codes.
RPV Unit Cost	RPVM_UNIT_COST  <i>Lookup Table</i>	NUM(6,2)  <i>ME</i>	This is a national unit cost for the model. This cost is calculated by dividing the total cost of the model by the square footage of the model. This cost is adjusted based on the gross square feet of the building being replaced and a site geographic multiplier and a site specific cost adders.
<b>Rural Acreage</b>  Required	PLND_ACREAGE_RURAL  <i>Land Info</i>  UPDATE FREQUENCY: As Needed	NUM(12,2)  <i>ME</i>	Acreage of land for a property not classified as urban. Urban is property located within the boundaries of a densely populated area of 2500 inhabitants or more.  <i>(Procurement, Real Estate Rep, Area Office)</i>
<b>Secretarial Office</b>  Required	AREA_PROGRAM_OFFICE SITE_PROGRAM_OFFICE  <i>Area Info, Site Info</i>	CHAR(2)  <i>ME</i>	The DOE program office that has been assigned landlord responsibilities for the Area and the Area buildings/facilities. Program Office can be assigned at either the Site or Area level.

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
	UPDATE FREQUENCY: As Needed		<i>(Field/Ops Admin, Budget)</i>
Security Level	SECR_SECURITY_LEVEL <i>User Details</i>	CHAR(1)	Determines the Add, Update, and Delete capability of the user. The level of FIMS security are FIMS System Administrator (Headquarters), Field/Operations Office System Administrator, Field/Operation Office User, Site User, and Guest.
<b>Seismic Comments</b> Optional for DOE Owned, DOE Leased and Contractor Leased	PBLD_SEIS_COMMENTS <i>Condition</i>  UPDATE FREQUENCY: As Needed	CHAR(255) <i>EH</i>	This field is to be used for brief comments necessary to explain designations made in other seismic fields. The comment should simply repeat the code and give a short description, i.e. MB16 mobile home. <i>(Seismic Engineer, Plant Engineering)</i>
<b>Seismic Essential</b> Required for DOE Owned Buildings and Trailers  Optional for DOE Leased and Contractor Leased Buildings and Trailers	PBLD_SEIS_ESSENTIAL <i>Building/Trailer Info</i>  UPDATE FREQUENCY: As Needed	CHAR(2) <i>EH</i>	Buildings / Trailers that require a level of seismic resistance that is higher than life safety. Life Safety is the minimum level of protection required by ICSSC RP4. After an earthquake, a “life safe” building should not have caused any fatalities, but it may be so badly damaged that it is no longer functional or even salvageable. The following codes should be used to categorize the buildings:  P1 – General Use Buildings. (Examples include administrative buildings, cafeterias, storage buildings, repair shops, etc) Note: Equivalent Performance Category code is PC-1 (Life Safety)  P2 – Emergency operations centers, hospitals, fire stations and low-hazard facilities. (Examples of low-hazard facilities include laboratories and production facilities) Note: Equivalent Performance Category code is PC-2 (Essential)  P3 – Buildings that contain significant amount of hazardous materials that have potential for major on site impact only. (For example, uranium enrichment plants) Note: Equivalent Performance Category code is PC-3 (Essential)  P4 – Buildings that contain significant amount of hazardous materials that have potential for major off site impact. (Examples include in-process plutonium facilities and nuclear reactors) Note: Equivalent Performance

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			Category code is PC-4 (Essential) <i>(Seismic Engineer, Plant Engineering)</i>
<p><b>Seismic Exemption</b></p> <p>Required for DOE Owned Buildings and Trailers</p> <p>Optional for DOE Leased and Contractor Leased Buildings and Trailers</p>	<p>PBLD_SEIS_REASON_EXEMPT EXEMPT_CODE</p> <p><i>Building/Trailer Info, Lookup Table</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(2)</p> <p><i>EH</i></p>	<p>The code that classifies the building/trailer as exempt from seismic evaluation in accordance with EO 12941. If a building/trailer is not exempt, the code E0 should be selected.</p> <p>E0 – Building is not exempt</p> <p>E1 – Building is classified for agricultural use, or intended only for incidental human occupancy, or occupied by persons for a total of less than 2 hours a day (RP4 exemption a)</p> <p>E2 – Buildings is a detached one or two story family dwelling located in an area having a governing acceleration coefficients less than 0.15 (RP4 exemption b)</p> <p>E3 – Building is a one-story building of steel light frame or wood construction with an area of less than 3000 square feet. (RP4 exemption d)</p> <p>E4 – The building has been fully rehabilitated to comply with the RP3 seismic safety standards in all four compliance categories (structural, nonstructural, geologic/site hazards, and adjacency). (RP4 exemption e)</p> <p>E5 – The building is a post-benchmark building as defined in Table 1 of RP4 which also complies with nonstructural, geologic/site, and adjacency categories. (RP4 exemption f)</p> <p>E6 – The building is a pre-benchmark building which has been shown by evaluation to be life-safe in all four compliance categories (RP4 exemption g)</p> <p>E7 – The building was constructed for the federal government and the detailed design was done after the date of the adoption of Executive Order 12699(Jan 5, 1990) and the building was designed and constructed in accordance with the ICSSC Guidelines and Procedures for Implementation of the Executive Order on seismic safety of new building construction. (RP4 exemption h)</p> <p>E8 – The remaining useful life of the building has been identified as being less than 5 years.</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			E9 – Other. This exemption code is also to be used for: special structures, including but not limited to: bridges, transmission towers, industrial towers and equipment, piers and wharves, and hydraulic structures (RP4 exemption c); leased buildings identified as exempt in accordance with RP4 (RP4 exemption I) and federally permitted or regulated privately owned buildings on Federal land (RP4 exemption j). A brief description of the exemption reason should be included in the Seismic comment field if code E9 is used.  <i>(Seismic Engineer, Plant Engineering)</i>
Seismic Exemption Description - Long	EXEMPT_LONG_DESC <i>Lookup Table</i>	CHAR(50)	Long description of the seismic exemption code.
Seismic Exemption Description - Short	EXEMPT_SHORT_DESC <i>Lookup Table</i>	CHAR(25)	Abbreviated description of the seismic exemption code.
Seismicity	SITE_SEISMICITY GEOT_SEISMICITY <i>GSA Report - System Generated</i>	CHAR(1) <i>EH</i>	A system generated field that identifies the seismicity level as low, moderate, or high. The seismicity level is determined using the Geographic Location State and County codes. The seismicity levels were obtained from the 1994 NEHRP Recommended Provisions.
Shell Rental Rate square feet	(calculated field) <i>GSA Assign</i>	NUM(10) <i>ME</i>	Shell Rental Rate is the same as ANSI Rentable and is the sum of the Assigned Usable square feet and the Common Space square feet assigned by the General Services Administration (GSA).
<b>Site Address</b> Required	SITE_MAILING_ADDRESS <i>Site Info</i>  UPDATE FREQUENCY: Static	CHAR(30) <i>ME</i>	Street number and street name to which mail should be sent. For leased properties, this also serves as the grantee Address.  <i>(Field/Ops Admin, Area Office, Procurement, Real Estate Rep)</i>
<b>Site City</b> Required	SITE_CITY <i>Site Info</i>  UPDATE FREQUENCY: Static	CHAR(23) <i>ME</i>	Name of the city or town to which mail should be sent. For leased properties, this also serves as the grantee city.  <i>(Field/Ops Admin, Area Office, Procurement, Real Estate Rep)</i>
Site Default	SECR_SITE_DEFAULT	CHAR(5)	Specifies the Site to be active each time the user enters

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
	<i>User Details</i>		FIMS.
<b>Site Factor</b> Required for DOE Owned Buildings and Trailers	PBLD_LAB_USAGE_PERCENT <i>RPV, Trailer Info</i>  UPDATE FREQUENCY: As Needed	NUM(5,4) <i>ME</i>	A single number that is applied to the product of the model unit cost, RS Means geographic adjuster and gross square footage. It is calculated from other multipliers or add-on percentages such as Architect and Engineering fees, project management fees, site requirements, general requirements, contingency and escalation factors. The FIMS default value is generic and is based on site condition assessment staff feedback. FIMS administrators should contact their site project estimators or engineering staffs for a site specific number to calculate the RPV.
<b>Site Name</b> Required	SITE_NAME <i>Site Info</i>  UPDATE FREQUENCY: Static	CHAR(50) <i>ME</i>	Name assigned to a Site. A site is a geographic location that is a subdivision of the Field Office. <i>(Field/Ops Admin, Area Office)</i>
<b>Site Number</b> Required	SITE_NUMBER AREA_SITE_NUMBER PROP_SITE_NUMBER  <i>Site Info</i>  UPDATE FREQUENCY: Static	CHAR(5) <i>ME</i>	Five-digit number assigned by DOE headquarters that uniquely identifies the Site. <i>(Field/Ops Admin, Area Office)</i>
Site Restriction	SECR_SITE_RESTRICT <i>User Details</i>	CHAR(5)	Specifies the Site that a user with Site User level security may access.
<b>Site State</b> Required	SITE_STATE <i>Site Info</i>  UPDATE FREQUENCY: Static	CHAR(2) <i>ME</i>	Two-character state mailing code for the Site. For leased properties, this also serves as the grantee state. <i>(Field/Ops Admin, Area Office)</i>
<b>Site Zip</b> Required	SITE_ZIP <i>Site Info</i>  UPDATE FREQUENCY: Static	CHAR(10) <i>ME</i>	The primary zip code assigned by the U.S. Postal Service. Stored value includes a 5 digit code (required) and a 4 digit extended code (optional). <i>(Field/Ops Admin, Area Office)</i>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
Status Code	CMST_STATUS <i>Lookup Table</i>	CHAR(1)	Code that indicates the status of a building/trailer.
<b>Status Date</b> Required for DOE Owned Buildings and Trailers except if the Building/Trailer Status = '1 - Operating' Optional for all others	PBLD_STATUS_DATE <i>Building Info, Trailer Info</i>  UPDATE FREQUENCY: As Needed	DATE SC	Date the building/trailer status data field became effective. Status date is required for building/trailer status choices: Operational Standby; Shutdown Pending Transfer; Shutdown Pending D&D; D&D in Progress; Operating Pending D&D; Operating Under an Outgrant; Transfer to Another Federal Agency; Sale; Demolished; Deactivation; and Shutdown Pending Disposal.  <i>(ES&amp;H, Building Mgr, Plant Engineering)</i>
Status Date Required	CMST_DATE_REQUIRED <i>Lookup Table</i>	CHAR(1)	Indicates (Y/N) if a date is required by the building/trailer status.
Status Description	CMST_DESC <i>Lookup Table</i>	CHAR(30)	Description of the building/trailer status code.
<b>Status Utilization</b> Required for DOE Owned Buildings where Building Status = '1 - Operating'	PBLD_PERCENT_UTILIZATION <i>Building Info</i>  UPDATE FREQUENCY: As Needed	NUM(5,4) SC	The percentage of the facility's net square feet that is utilized when the Building Status is 'Operating'. Space assigned to a specific program or general use function will be considered active. Space in transition because occupants are moving in/out will be considered active UNLESS the vacated space has not been assigned to a specific program or general use function. Existing space under renovation or planned for renovation (where funds are designated for renovation) will be considered active. If the space is planned for renovation but no funds have been designated, such space will be considered inactive. All other space in an operating facility will be classified as active.  <i>(Building Mgr, Plant Engineering)</i>
<b>Structure RPV</b> Optional	POSF_STRUCTURE_RPV <i>OSF Info</i>  UPDATE FREQUENCY: As Needed	NUM(14,2) EM	Cost to replace the existing structure with a new structure of comparable size using current technology, codes, standards, and materials. This value is a manual entry that is developed at the site level.  <i>(Finance/Accounting, Facilities Rep)</i>
<b>Structured – inside parking</b> Required for GSA Owned and GSA	PGSA_INSIDE_PARK	NUM(6)	Number of parking spaces assigned by the General Services Administration (GSA) that are under cover (e.g.

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
Leased Buildings	<i>GSA Assign</i>  UPDATE FREQUENCY: As Needed	<i>ME</i>	garage) for which DOE pays rent. The total number of spaces is shown on the GSA rent bill on line 9a Parking Structured (number of spaces).  <i>(Real Estate Division of specific GSA regional office that provided the space)</i>
Summary Condition	PBLD_SUMMARY_CONDITION  <i>Condition – System Generated</i>	CHAR(20)  SC	Each owned building or trailer will be placed in a summary condition category of Excellent, Good, Adequate, Fair, Poor, Fail or Not Applicable. The designation is system generated as changes are made to the Deferred Maintenance, RPV and Building/Trailer status. The value is calculated as a percentage of the Deferred Maintenance cost from the current condition assessment divided by the Replacement Plant Value. The resulting percentage is placed in the appropriate category as determined by the ranges defined below. The Summary Condition is generated as “Not Applicable” for owned buildings and trailers where the Building/Trailer status is Shutdown Pending Transfer, Shutdown Pending D&D, D&D in Progress, Shutdown Pending Disposal, or Deactivation. The purpose of the field is to determine the condition of the assets structure and systems and not to rate its functionality or suitability to meet its mission. The categories are automatically calculated with FIMS and have been simplified. <ul style="list-style-type: none"> <li>• Excellent: Deferred maintenance is &lt;2% of replacement plant value.</li> <li>• Good: Deferred maintenance is 2 - &lt;5% of replacement plant value.</li> <li>• Adequate: Deferred maintenance is 5 - &lt;10% of replacement plant value.</li> <li>• Fair: Deferred maintenance is 10 - &lt;25% of replacement plant value.</li> <li>• Poor: Major deferred maintenance is 25 - &lt;60% of replacement plant value.</li> <li>• Fail: Replacement is required because deferred maintenance cost is 60% of replacement plant value.</li> </ul>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<ul style="list-style-type: none"> <li>Not Applicable: The owned building or trailer is designated with a Building/Trailer Status of Shutdown Pending Transfer, Shutdown Pending D&amp;D, D&amp;D in Progress, Shutdown Pending Disposal, or Deactivation.</li> </ul> <p><i>(Building or Maintenance Mgr, Plant Engineering)</i></p>
<b>Summary/Detail Indicator</b> Required for DOE Owned, DOE Leased, and DOE Contractor OSF and Trailers	PROP_DETAIL_IND <i>OSF/Trailer Prop Info</i>  UPDATE FREQUENCY: As Needed	CHAR(1) <i>ME</i>	Indicates if the property is an S - Summary or D - Detail level record. Summary can be defined as multiple facilities summarized in one FIMS record, while Detail is a single facility reported in one FIMS record. This field is used for trailers and OSFs only.  <i>(Facilities Rep, Plant Engineering)</i>
<b>Surface – outside parking</b> Required for GSA Owned and GSA Leased Buildings	PGSA_OUTSIDE_PARK <i>GSA Assign</i>  UPDATE FREQUENCY: As Needed	NUM(6) <i>ME</i>	Number of parking spaces assigned by the General Services Administration (GSA) that are without cover (e.g. parking lot) for which DOE pays rent. The total number of spaces is shown on the GSA rent bill on line 9b Parking Surface (number of spaces).  <i>(Real Estate Division of specific GSA regional office that provided the space)</i>
<b>To Acquisition Date</b> Required for DOE Owned Land	PLND_ACQ_DATE_TO <i>Land Info</i>  UPDATE FREQUENCY: Static	DATE <i>ME</i>	The date on which the government acquired the last parcel of land included in this land record. For land records with one parcel, this date is the same as the “From Acquisition Date”.  <i>(Real Estate Rep, Procurement, Area Office)</i>
Total Adjustments	PROP_IMPROVE_COST_TOTAL <i>System Generated</i>	NUM(14,2)	The total of all capital adjustments/improvements to the property.
<b>Total Bill – Annual \$</b> Required for GSA Owned and GSA Leased Buildings	PGSA_TOT_BILL <i>GSA Assign</i>  UPDATE FREQUENCY: As Needed	NUM(11,2) <i>ME</i>	Total annual amount billed by the General Services Administration (GSA). The monthly Total Bill is shown on the GSA rent bill on line F under the column Amount Due (Monthly). The annual rent should be entered into FIMS by multiplying the monthly Total Bill value by 12.  <i>(Real Estate Division of specific GSA regional office that provided the space)</i>
Total Costs	(calculated field)	NUM(14,2)	The total of all capital adjustments/improvements to the property plus the initial acquisition costs.

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
	<i>Cap Adjusts</i>		
<b>Total No. Occupants</b> Required for GSA Owned and GSA Leased Buildings	PGSA_TOTAL_OCCUPANTS <i>GSA Assign</i>  UPDATE FREQUENCY: As Needed	NUM(5) <i>ME</i>	The peak number of persons to be housed during a single 8-hour shift, regardless of how many workstations are provided for them. In addition to permanent employees of DOE, this definition also includes all other personnel including temporaries, part-time, seasonal and contractual employees and budgeted vacancies.  <i>(Real Estate Division of the specific GSA regional office that provided the space)</i>
Total Rehabilitation and Improvement Costs (TRIC)	System Generated	NUM(10) <i>SC</i>	This value is calculated for each general purpose/conventional asset as the sum of its Deferred Maintenance and Rehab and Improvement Cost.
Total Summary Condition Index (TSCI)	System Generated	NUM(10) <i>SC</i>	This value is calculated for each general purpose/conventional facility asset as the Total Rehabilitation and Improvement cost divided by the Replacement Plant Value. The result is expressed as a percentage.
<b>Trailer RPV</b> Required	PBLD_BUILDING_RPV <i>Trailer Info – System Generated</i>  UPDATE FREQUENCY: As Needed	NUM(14,2) <i>ME</i>	Current cost to replace an existing trailer with a new trailer. This value does not include the cost of the underlying land. The RPV is automatically calculated by FIMS using the unit cost, gross sqft, geographic cost factor, and a local site factor. A unit cost of \$97.97 is used for real property trailers, where a foundation is created and utility hookups are provided (see RPV Model, Trailer, Real Property). A unit cost of \$29.94 is used for personal property trailers. Personal property trailers are generally single-wide construction, intended for temporary use, anchored with tie-downs and no utilities. The personal property trailer unit cost is based on an unfurnished standard office trailer, 12 x 60 feet, with standard finishes and utility hookup. Each site has the option to input a site/contractor derived RPV, if desired.
<b>Trailer Status</b> Required for DOE Owned Trailers Optional for DOE Leased and Contractor Leased Trailers	PBLD_CMST_STATUS <i>Trailer Info</i>  UPDATE FREQUENCY: As Needed	CHAR(1) <i>SC</i>	Status of the trailer reflects programmatic intentions as well as the physical/operational status of the trailer. The selections are as follows:  1 - Operating - A trailer that is required for DOE's current and ongoing needs and responsibilities.

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>and ongoing needs and responsibilities.</p> <p>2 - Operational Standby - If there is any future programmatic use of the trailer (other than cleanup) expected.</p> <p>3 - Shutdown Pending Transfer - Indicates the trailer is to be planned for eventual transfer to another programmatic office or organization.</p> <p>4 - Shutdown Pending D&amp;D - Indicates the trailer has been shutdown for the purpose of eventual D&amp;D (regardless of when D&amp;D activities are slated to start). Under this category, the programmatic office or organization responsible for D&amp;D activities would have responsibility for this trailer.</p> <p>5 - D&amp;D in Progress - D&amp;D activities are underway. This activity would be identified once funds have been budgeted and approved for expenditure.</p> <p>6 - Operating Pending D&amp;D - Indicates the trailer has been transferred to the programmatic office or organization responsible for D&amp;D activities. The trailer is being used for site clean up activities.</p> <p>7 - Operating under an Outgrant - A trailer being used by another party through means of a lease, easement, license, or permit.</p> <p>8 - Transfer to Another Federal Agency - The trailer has been designated for transfer to another federal agency.</p> <p>9 - Sale - Indicates the trailer has been sold/transferred (regardless of consideration) to a private business, community, commercial development group or local governmental development authority.</p> <p>A - Demolished - Indicates the facility has been demolished, torn down. This status is to be used for buildings/trailers that no longer physically exists.</p> <p>B - Deactivation - A facility that has completed or is undergoing the process of placing it in a stable and known condition including the removal of hazardous and radioactive materials to ensure adequate protection of the</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>worker, public health and safety, and the environment, thereby limiting the long-term cost of surveillance and maintenance. Actions include the removal of fuel, draining and/or de-energizing nonessential systems, removal of stored radioactive and hazardous materials, and related actions. Deactivation does not include all decontamination necessary for the dismantlement and demolition phase of decommissioning, e.g., removal of contamination remaining in the fixed structures and equipment after deactivation. Not all deactivated facilities will be declared as excess facilities.</p> <p>C – Shutdown Pending Disposal – Indicates the facility has been shutdown and has been identified for eventual disposition. The process to report the facility as excess to the Department’s needs has been either started or completed.</p> <p><i>(ES&amp;H, Building Mgr, Plant Engineering)</i></p>
<p><b>Transfer to PSO</b></p> <p>Required for DOE Owned Buildings and Trailers where the Building/Trailer Status = ‘3 – Shutdown Pending Transfer’</p> <p>Optional for all others</p>	<p>PBLD_TRANSFER_PSO</p> <p><i>Building Info, Trailer Info</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(2)</p> <p>SC</p>	<p>Program code identifying the PSO the building/trailer is to be transferred to. This field is required for all buildings/trailers with a Building/Trailer status of 3 – Shutdown Pending Transfer. It is optional for all other Building/Trailer Status codes.</p> <p><i>(ES&amp;H, Building Mgr, Plant Engineering)</i></p>
<p><b>UFAS Compliance Indicator</b></p> <p>Required</p>	<p>PBLD_UFAS_COMPLIES</p> <p><i>Building Info, Trailer Info</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(1)</p> <p>ME</p>	<p>Determines whether a building meets the requirements of the Uniform Federal Accessibility Standards (UFAS) handicapped regulations.</p> <p><i>(Plant Engineering, Building Mgr)</i></p>
<p><b>UFAS Exemption Code</b></p> <p>Required</p>	<p>UFAS_EXEMPTION_CODE</p> <p>PBLD_UFAS_EXEMPTION_CODE</p> <p><i>Lookup Table, Building Info, Trailer Info</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(1)</p> <p>ME</p>	<p>Code that identifies whether or not a building is exempt from complying with the Uniform Federal Accessibility Standards (UFAS).</p> <p>A – The design, construction, alteration, or lease of any portion of a building that need not , because of its intended use, be made accessible to or usable by the public or physically handicapped persons.</p> <p>D – The construction or alteration of a building for which plans and specifications were completed or substantially</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>completed on or before September 2, 1969. HOWEVER, any building defined in 101-19.602 (a) (4) shall be designed, constructed, or altered in accordance with the handicap standards prescribed in 101-19.603 regardless of design status or bid solicitation as of September 2, 1969.</p> <p>E – The leasing of space when it is found, after receiving bids or offers not otherwise legally acceptable, that a proposal meets most of the requirements of the Uniform Federal Accessibility Standards. If no offeror or bidder meets all the requirements, preference must be given to the offeror or bidder who most nearly meets the standards in Section 101-19.603. If the award is proposed for a firm other than the one that most nearly meets the Uniform Federal Accessibility Standards and whose bid or offer is reasonable in price and is otherwise legally acceptable, a waiver or modification of the Standards must be obtained.</p> <p>F – No exemption <i>(Plant Engineering, Building Mgr)</i></p>
UFAS Exemption Description - Long	UFAS_EXEMPTION_LONG_DESC <i>Lookup Table</i>	CHAR(50)	Long description of the UFAS exemption code.
UFAS Exemption Description - Short	UFAS_EXEMPTION_SHORT_DESC <i>Lookup Table</i>	CHAR(15)	Abbreviated description of the UFAS exemption code.
<b>UFAS Justification</b> Required	PBLD_UFAS_JUST <i>Building Info, Trailer Info</i>  UPDATE FREQUENCY: As Needed	CHAR(1) <i>ME</i>	<p>Reason that the building may be exempt from complying with UFAS. This field is not required if the UFAS Exemption is designated as 'No Exemption'.</p> <p>A – Able-Bodied Criteria – Facilities where the nature of the work conducted in the building precludes work performance by a physically handicapped person.. For example, if it could be proven that a wheelchair user could not perform the duties of a fire fighter, the second story sleeping quarters of a firehouse might not have to be accessible to wheelchair users.</p> <p>B – Hazards Criteria – Facilities that contain systems which under potential hazardous conditions require only able-bodied personnel working therein.</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			C – Both of the above criteria. D – None of the above criteria. <i>(Plant Engineering, Building Mgr)</i>
Unit of Measure	POSF_DIMN_DIMEN_CODE_1 <i>System Generated, OSF Dimensions (display only)</i>	CHAR(5)	Dimension code that designates the primary unit of measure. The label displayed on the screen is based on the usage code for the structure. <i>(Plant Engineering, Finance/Accounting)</i>
<b>Urban Acreage</b> Required	PLND_ACREAGE_URBAN <i>Land Info</i>  UPDATE FREQUENCY: As Needed	NUM(12,2) <i>ME</i>	Acreage of land for a property located within the boundaries of a densely populated area of 2500 inhabitants or more. <i>(Real Estate Rep, Procurement, Area Office)</i>
<b>Usage Code</b> Required	USCD_USAGE_CODE PROP_USAGE_CODE <i>Lookup Table, Prop Info</i>  UPDATE FREQUENCY: As Needed	CHAR(4) <i>ME</i>	Code which designates the current use of a property. Land usage codes consist of 2 characters, Building/Trailer usage codes consist of 3 characters, and OSF usage codes consist of 4 characters. <i>(Building Mgr, Industrial Engineer, Plant Engineering)</i>
Usage Code Description - Long	USCD_LONG_DESC <i>Lookup Table</i>	CHAR(50)	Long description of the usage code.
Usage Code Description - Short	USCD_SHORT_DESC <i>Lookup Table</i>	CHAR(15)	Abbreviated description of the usage code.
User ID	SECR_USER_ID <i>User Details</i>	CHAR(8)	Uniquely identifies the user to FIMS. The user ID may consist of a minimum of four up to eight alphanumeric characters. The user ID must begin with an alphabetic character.
<b>Year Acquired</b> Required for DOE Owned, DOE Leased, and Contractor Leased Buildings Required for DOE Owned Trailers Required for DOE Owned OSF	PBLD_YEAR_ACQUIRED POSF_YEAR_ACQUIRED <i>Condition, OSF Info</i>  UPDATE FREQUENCY: Static	CHAR(4) <i>ME</i>	Identifies the fiscal year (YYYY) when a building or trailer was acquired rather than built by DOE. For new constructions, the Year Built and the Year Acquired will be the same. For Other Structures and Facilities (OSF), the year will represent when the OSF was constructed or acquired, whichever is the oldest date. If the fiscal year is unknown or facilities are grouped together, use the date that signifies when the largest sections/additions were constructed or acquired. The Year Acquired edit allows

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			years to be input from 1902 through the current calendar year. <i>(Plant Engineering, Finance/Accounting)</i>
<b>Year Built</b> Required for DOE Owned, DOE Leased, and Contractor Leased Buildings Required for DOE Owned Asset Type '501' Trailers Optional for DOE Owned Trailers with Asset Type not equal '501'	PBLD_YEAR_BUILT <i>Condition</i>  UPDATE FREQUENCY: Static	CHAR(4) <i>ME</i>	For DOE construction, the fiscal year (YYYY) that a building/trailer is accepted for beneficial occupancy. If acquiring an existing building/trailer, it is the fiscal year the building/trailer was constructed (best estimate if unknown). The Year Built edit allows years to be input from 1902 through 2100. <i>(Plant Engineering, Finance/Accounting)</i>

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